



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

URUMU DHANALAKSHMI COLLEGE

URUMU DHANALAKSHMI COLLEGE, (REACCREDITED WITH - A - GRADE BY
NAAC - CYCLE II) PAPPAKURICHI, KATTUR, TIRUCHIRAPPALLI.

620019

www.udc.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Urumu Dhanalakshmi College, Tiruchirappalli was established in the year 1970, and now it is a Centre of higher learning for both Men and Women at Graduate, Post Graduate and Doctoral level. The College has been a forerunner amongst the Colleges of Bharathidasan University, Tamil Nadu and is also included under Sections 2 (f) & 12 (B) of the UGC Act, 1956 since inception securing 85 number of ranks in Academic performance. In Sports too, the College has excelled at the State, National and International levels.

The Founder of the College **Shri. Seshachalam Chettiar** hailed from a small village called “**Urumu**”- in Andhra Pradesh and dedicated his life for serving the underprivileged and the marginalized sections of the Society. For achieving this noble vision, he initially started an **Elementary School** and an “**Orphanage**” in the year 1944. This School was then upgraded to a **High School** and subsequently to a **Higher Secondary School**. He established this College with an ultimate purpose to uplift the poor, the underprivileged and the marginalised section of the Society, by providing quality Higher Education. He was philanthropic, benevolent and selfless in improving education as he believed that education alone can shape a person and produce a good Citizen of Future India. His wife **Shrimathi. Dhanalakshmi Ammal** helped her husband in all his endeavours and hence the College was named after her.

The College is functioning in freehold premises with the landscape of 17.5 acres. At present 3101 students are pursuing their studies in both Aided and Non-aided programmes with the staff strength of 147 rendering quality education within the realms of Bharathidasan University, Tiruchirappalli. Besides helping the poor and the downtrodden, there is also a Hospital functioning within the campus to realise the Mission of the Founder.

The College offers 16 Under Graduate, 14 Post Graduate, 8 M. Phil. and 8 Ph. D. and one Post Graduate Diploma in Computer Application (PGDCA) Programmes in various disciplines to help the students to learn the programme of their choice to build better Human Resources for our Country..

Vision

The **Motto, Vision** and **Mission** of the College are given as under:

Motto

“Laborare Est Orare”

The best form of worship is to Work

Vision

Liberate through Education and build a strong Nation

Mission

- To realize the obligation of the constitution of India by uplifting and strengthening the downtrodden and marginalized by providing relevant Higher Education to raise their social standards.
- To strengthen the Nation through value-based Education.
- To liberate Women by offering Higher Education to all Women.
- To promote secularism by admitting students irrespective of caste or creed.
- To impart patriotism and fraternal love among the brethren of the Nation.

The Students learn with enthusiasm and excel in academic performance. They actively participate in Curricular, Co-Curricular and Extra-Curricular activities so that they can face the future with confidence.

The Teachers, Parents and Students are often reminded of the vision and mission and work with the motto to fulfil the goals of the Institution. The vision is realized by rendering good inexpensive educational service to the Student Community and the Student's leadership qualities are polished through various functions and programmes that are conducted in a centralized manner as well as Department-wise to build a better Indian Citizen by bringing pride and laurels to our Nation.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The Institution affiliated to Bharathidasan University offers programs in Under Graduate (BA, B.Com, BBA, BCA, B.Sc.), Post Graduate (MA, M.Com, M.Sc.) and Research level M.Phil., and Ph.D., (Physics, Chemistry, Mathematics, Commerce, Management, English, Tamil and Microbiology). The College offers programs of relevance and conducts enrichment courses, value-added courses and has implemented Choice Based Credit System. The College caters to the diverse needs of learners by identifying and counselling the slow learners and Mentorship. The College has significant contribution in Extension activities and Institutional Social Responsibility. The College has achieved several awards for Extension Activities. Excellent Physical facilities, Library Resources and ICT facilities and Wi-Fi add to the quality resources for independent learning. Decentralised Administration, Faculty Empowerment Initiatives and Participative Management and Stakeholder's participation are unique of Governance. Excellent Internal Quality Assurance Cell takes care of the key aspects of sustaining quality. Bio-Metric system for the faculty members is available.

Institutional Strengths

1. Management is dynamic, supportive and participative.
2. NAAC accredited with A Grade (II Cycle) with CGPA score of 3.04.
3. Well-equipped multi-lingual Lab and Computer Laboratories.
4. ICT enabled Classrooms, a/c enabled Laboratories.
5. E-Library with CDs for students and faculty.
6. Well qualified competent and experienced teachers with diverse research interests.
7. A good number of publications in Journals and presentation of papers in Conferences by the research scholars and Members of Faculty.
8. More than 250 Ph.Ds. awarded in Arts, Commerce, Management and Science disciplines since inception.
9. Better ambience for Academic opportunities.
10. 85 University rank holders at the UG and PG levels.
11. Facilities for indoor games and Gymnasium.

12. Fee waiver for NCC Students.
13. The awareness of Intellectual Property Rights (IPRs) among the students.
14. The affordable and reasonable fees structure for Marginalized Students.
15. Increased interest and involvement of Alumni.
16. Centre for Training and Career Planning (CTCP) of the Institution caters to the placement needs of the students.
17. College canteen with hygienic food at a reasonable price.

Institutional Weakness

1. Academic flexibility is lacking due to Non-Autonomous status.
2. Limited mobility of students to other Institutions and Industries because of their conservative attitude and hesitation to take up New Ventures.
3. Vertical mobility of students to higher education is restricted due to social issues.
4. Inhibition to take up new opportunities as the students mostly hailed from rural areas.
5. Innovative startups initiation yet to be nurtured.
6. Difficulty to cope up with the English language Communication skills.
7. Alumni corpus is not as per expectations and needs.
8. Fewer job opportunities and less industrial job vacancies.

Institutional Opportunity

1. To enhance research activities.
2. Very low fees structure as compared to other Colleges in the City.
3. A good number of Staff is in the Board of Studies of Universities and Colleges and thereby involve in Curriculum Development.
4. More participation in University academic activities.
5. Opportunity to inculcate knowledge using best practices.
6. The practise of Yoga is the Mantra of the Institution and participates in the International Day of Yoga with full vigour.
7. Creating awareness among women about their rights and issues through various awareness programmes.
8. Students excel in Sports and Games and NCC under comforting encouragement of stakeholder.

Institutional Challenge

1. Significant number of first Generation Learners.
2. Maintaining a balance between traditional courses and requirement of professional skills.
3. Keeping pace with fast changing Global scenario.
4. To implement infrastructural growth with ICT supplement.
5. Systematic collection, analysis and incorporation of feedbacks from various stakeholders - academic experts, industry alumnae, parents and students.

6. Improving the quality of placements.
7. More number of vacancies at Teaching and Nonteaching level are yet to be filled up by the Government.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Teaching fraternity ensures effective curriculum delivery through a well-planned documented process, the time table, calendar of event and Curriculum committees.

Our faculty members are part of the board of studies (BOS) and Academic council in Universities and other Autonomous Colleges. College offers CBCS programme at a 100% level as suggested by the Affiliating University. The Institution has secured 85 University ranks for the past 5 years.

The Institution has active gender sensitisation, Environment and Sustainability Human values and Professional ethics courses, Anti – Ragging cell, NSS Units, NCC, YRC, RRC, Exnora, Consumer club and Electoral literacy club deal with community-oriented activities.

Structural feedback received from Students, Teachers, Alumni and Parents, is analysed. Actions are initiated and feedback is made available for the benefit of the students and teachers. During the current year, Students undertook field projects arranged by the Institution. Following are the courses relevant to gender, environment and sustainability and Human Values along with the regular curriculum.

- **Value Education (I Semester)**
- **Environmental Studies (II Semester)**
- **Gender Studies (V Semester)**
- **Soft Skills (VI Semester)**

1. Management encourages the staff members to participate in orientation and refresher courses conducted by Human Resource Development Centre of various universities to update their knowledge.
2. The College invites experts from various industries periodically for sharing their expertise with our students.
3. PG students are encouraged to pursue PGDCA and MBA programmes concurrently.
4. Coaching classes are conducted to the students to face competitive examinations with confidence.
5. Intensive Bridge course in English is well organised every year for the 1st year students of Under Graduate Programmes.
6. Five new programmes were started during the last five years.

Teaching-learning and Evaluation

All members of the teaching fraternity prefer ICT in Teaching Methodology. The Teaching–Learning modalities are rendered to students by attaining the Course and Program Outcomes. The attainment of program outcome reflects in the internal assessment and the results. The pass percentage of students for the current year

is 88.26%. The rewards and the recognition by the Institution as well as the outside authorities enhance the abilities and bring up the competitive spirit in the institution. 10 award-winning full-time teachers are honoured by the Institute in last five years.

The institution abides by the UGC norms for the appointment of the teachers from different states, Universities and Institutions.

1. Serving the students of heterogeneous profile and background especially slow learners by conducting Remedial courses and ICT serve the purpose.
2. The faculty members update their knowledge and disseminate them through participation in Orientation and Refresher courses and participation in national and international conferences.
3. By adhering to the Government rules of reservation policy during admission, due representation is given to physically challenged, economically weaker sections and minority communities.
4. All the Departments are well equipped with Smart Hall with LCD and internet facilities.
5. As many as 58,003 books are available in the general library of the College.
6. Almost all the faculty members acquired Doctoral Degrees.
7. The learners are identified through frequent tests and they are dealt with appropriately.
8. Students are well trained in the art of public speaking by clubs and specially organised events.

Research, Innovations and Extension

College conducted 53 national level / international /Conferences / Workshop / Seminars during the last five years in total. 2 research projects are sanctioned and the total amount sponsored is Rs. 4,20,000 by Central Institute for Classical Language. College is having a total of 147 full-time Teaching faculty, which includes 55 Doctorates during the last five years. Research activities are being encouraged with due financial assistance from management. Among 55 Doctorates, 32 are recognised as research supervisors.

526 Research publications in **UGC peer-reviewed Journals** are made available to facilitate research work along with good infrastructural facility. Good numbers of books with the proceeding are to the tune of 58. Plagiarism software (**URKUND**) has been installed as a good practice in College. Many school teachers have completed the M.Phil. research programme under part-time category.

1. Eight Departments are recognised as research centre by Bharathidasan University.
2. Inter-disciplinary research is the salient feature of the Institution.
3. The University Grants Commission and Indian Council of Social Science Research (ICSSR) sanctioned Rs. 2,70,000/- for undertaking Research Projects.
4. Research scholars from Humanities and Arts availed research fellowship sponsored by Tamil Nadu Adi Dravida Welfare Fund and ICSSR.

Extension Activities:-

NSS, NCC, YRC, RRC, Rotaract and other clubs totally 27 contributed many activities towards neighborhood and community service. During the last five years, 198 Extension activities were conducted and 26 awards were received by the institution from recognised bodies. 1800 students participated in extension activities like Swacch Bharath, AIDS awareness and gender issues etc., constituting 68% of students.

Infrastructure and Learning Resources

The Institution has adequate facilities for indoor & outdoor games like Track & Field Meet, Football, Volley Ball, Cricket, Kabbadi, Hand Ball, Kho - Kho, NET Ball, Chess, Weight Lifting, and Power Lifting etc.

The College has a budget allocation of Rs. 3 crores for infrastructure during the last 5 years excluding Rs.1.5 crores for library and laboratories. The Library has 3369.19 sq. ft. with seating capacity for 250 users at a time. There are 49 Journal, 6000 E-Journal, 31,35,000 E-Books, 225 CDs and 10 Newspapers.

There are E-Books/ E-journal that are available through NLIST/ INFLIBNET and the average annual expenditure during the last five years is Rs.50 Lakhs. **Urkund** software recognised by Bharathidasan University has been installed to check plagiarism for the research papers and M. Phil and PhD. thesis at free of cost.

Individual user ID/ Password are provided to access E-Resource through INFLIBNET- N-List.

The Institution has IT facilities with Wi-Fi, 100 Mbps in-campus. The student computer ratio is 10:1.

1. The campus is covered with 62 CCTV cameras and Bio-metric system to ensure the timings of the Faculty.
2. Well-furnished 85 classrooms with Public Address System are available for the conduct of various courses.
3. A 600 seating capacity auditorium, 200 seating capacity A/C Multipurpose Hall and 9 smart halls furnished with LCD Projectors, Audio systems, CCTV cameras, Display boards, Internet facility and Generator facilities are also available.
4. A spacious and well-equipped Library with a separate internet Centre is available. It has been automated with ILMS.
5. Students Study Circle organized by the Department of Library once in a week provides input to the students and readers to fetch fruitful results.
6. A Multi-Lingual Lab attached to the Department of English for imparting communication skills to the students is an added advantage.
7. Separate Gymnasium for men and women are available in the campus.
8. Ladies Hostel with internet facility, RO System and the mini library is the unique feature of the campus.
9. 24x7 facilities are provided by the hospital available within the College campus with necessary equipments serving the residents of the area.

Student Support and Progression

- Almost 81 per cent of the students are receiving scholarships sponsored by the Central and State governments.
- The management willingly contributes half fee concession to specific categories of students especially weaker, sportspersons and wards of staff members.
- Special coaching classes are conducted to face competitive examinations.
- Career guidance services are offered to needy students by the Centre for Training and Career Promotion.
- Welfare, Planning and Development (WPD) wing of the institution persuades all kinds of students who excel in various activities conducted by Book Club, CTCP, Student Study Circle with compliments and shawl.

- Alumni Association is functioning effectively and the meetings are conducted regularly and alumni contribute generously for the development of the College.
- Blood donation camps are regularly arranged in the campus by the NCC and NSS units.
- Many programmes related to social awareness are organised by the Department of Social Work, National Cadet Corps and National Service Scheme.
- Our College NCC cadets represent Tamil Nadu in the Republic Day Parade at New Delhi and they also bring laurels by winning many Tournaments held at National and International levels.
- Leadership quality is imparted to Students by giving representations in various Committees and Associations.
- The Campus is free from Ragging and Sexual Harassment.
- 'Food Carnival', 'Free Book Donation Scheme' and Social events ensure utmost students' participation.
- Guidance is provided for Competitive Exams, Career Counseling, Soft Skill Development, and Remedial Coaching.
- Students do their higher learning like PG and research programmes and get job opportunities towards progression.

Governance, Leadership and Management

Urumu Dhanalakshmi College, since its inception, is governed by values and ideas. The governance of the institution is framed to achieve mission component and is working continuously towards the vision of the institution leveraging its almost 50 years of service in the field of education. The Institution works with the objectives of providing access to higher education for under-privileged and non-meritorious students.

The Institution is managed by **Urumu Dhanalakshmi Charitable Trust**. Governing council comprises members of **Governing body, the Academic council, Administrative Officer, Finance Officer and University nominees**. The College organisation structure ensures a system of decentralised and participative management whereby information flow and decision-making process involves Management, Staff and Students.

The Institution has well defined-committee to ensure the complete functioning of College activities. Student's Council, Professional Development Committee, Grievance Redressal Cell, Women Empowerment Committee work rigorously to strengthen Institutional practices. for faculty Empowerment, College conducts several Seminars / Conferences and Workshop throughout the year.

College IQAC regularly reviews the functioning of the Teaching Learning process across the Institution on different programmes. IQAC incorporate SWOC analysis of the entire quality system rigorously to intensify curricular aspects with Value-Added Courses, Enrichment Programmes, Feedback Analysis and review, to promote research projects, increase the number of PhD. holders, etc.

- An amount of Rs. 3,00,00,000 /- was spent for the construction of the administrative building with the able assistance of the College Council and was named as G.R. Kalki Varadarajulu (GRK Block).
- An amount of Rs.50,00,000/- was spent on creating the infrastructure for the library.
- An amount of Rs.1,00,00,000/- was spent for establishment of Laboratories.
- The Management encourages the members of staff who publish research articles in the reputed journals at National and International level.
- Accounts of the College are audited regularly by a qualified external auditor for unaided stream and

RJDCE and AG's Office for aided stream and the audit objections if any are complied with.

- The Principal in consultation with the various Heads of Department designs the Plans and Policies.
- The Management honors the Staff members who attend and organize State/ National and International Seminars.

Institutional Values and Best Practices

Gender equity promotion programmes were organised by the institution during the last five years. Institution shows gender sensitivity in providing facilities such as safety and security, counselling and common-room. 34.23% of annual lighting power requirements is met through LED bulbs. The Institution has got strong waste management system including **solid waste management, liquid waste management, E -Waste management**. Rainwater harvesting structures are in required numbers at 3 constructed buildings. In our institution, it is strictly practised to have a plastic free campus and paperless office. Core values are displayed in the Institution and on the website.

Our College has 8 PG research departments with adequate infrastructure to accomplish research work.

1. The Institution has the best practice of planting of saplings to keep the campus green.
2. Solar power systems are installed in the campus. The library is equipped with the solar power unit.
3. Medical aid at nominal fee is provided to the Students, Teaching and Non-Teaching Staff members by the **Hospital** situated in our Campus.

Best Practices of the Institution:

1. Environmental Protection

Objective: To separate bio gradable and non-degradable wastes

Context: Clean Environment

Practice: Eco-friendly practice, viz. Avoiding plastic Items

Evidence of Success: The College received '*Swachhata Hi Seva Award*' and '*Appreciation Certificate*' by Tiruchirappalli City Corporation.

2. Women Empowerment

Objective: Create an Environment through awareness Programme.

Context: Legal protection to Provisions for women.

Practice: Curb Social Evils.

Evidence of Success: Formation of Urumu Dhanalakshmi Women Committee.

3. Socio Economic Development Through Six Sigma

Objective: To Empower the Students

Context: Social Development through Economic Independent.

Practice: Holistic Society.

Evidence of Success: Affordable quality education for the mass.

4. Inculcation of research Culture.

Objective: To promote research activates

Context and Practice: Social Relevant

Evidence of Success: More number of Publication and more than 120 PhDs. for the Past five Years.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	URUMU DHANALAKSHMI COLLEGE
Address	URUMU DHANALAKSHMI COLLEGE, (REACCREDITED WITH - A - GRADE BY NAAC - CYCLE II) PAPPAKURICHI, KATTUR, TIRUCHIRAPPALLI.
City	Tiruchirappalli
State	Tamil Nadu
Pin	620019
Website	www.udc.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	E. R. Ravichandran	0431-2531669	9443185630	0431-253196 6	principaludc@gmail.com
IQAC / CIQA coordinator	R.krishnakumar	0431-2706749	9443186332	0431-253138 4	srkudc7@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	23-06-1970			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Tamil Nadu	Bharathidasan University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	09-02-1998		View Document	
12B of UGC	09-02-1998		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes autonomydoc_1612090964.pdf
If yes, has the College applied for availing the autonomous status?	Yes

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	URUMU DHANALAKSHMI COLLEGE, (REACCREDITED WITH - A - GRADE BY NAAC - CYCLE II) PAPPAKURICHI, KATTUR, TIRUCHIRAPPALLI.	Urban	17.5	16774.48

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics	36	HSC	English	50	50
UG	BCom,Commerce	36	HSC	English	110	109
UG	BCom,Commerce	36	HSC	English	60	60
UG	BCom,Commerce	36	HSC	English	60	60
UG	BSc,Mathematics	36	HSC	English	50	45
UG	BSc,Mathematics	36	HSC	English	50	20
UG	BA,English	36	HSC	English	60	40
UG	BSc,Physics	36	HSC	English	44	44
UG	BSc,Chemistry	36	HSC	English	40	40
UG	BA,Tamil	36	HSC	Tamil	60	41
UG	BSc,Microbiology	36	HSC	English	40	36
UG	BSW,Social Work	36	HSC	English	50	49
UG	BSc,Computer Science	36	HSC	English	120	113
UG	BCA,Computer Applications	36	HSC	English	120	102
UG	BBA,Management Studies	36	HSC	English	60	60
UG	BCom,Commerce Unaided	36	HSC	English	60	60

PG	MA,Econom ics	24	BA Economics	English	25	8
PG	MCom,Com merce	24	B.Com	English	35	11
PG	MCom,Com merce	24	B.Com	English	35	10
PG	MCom,Com merce	24	B.Com	English	20	20
PG	MSc,Mathe matics	24	B.Sc Mathematics	English	40	19
PG	MA,English	24	B.A. English	English	35	17
PG	MSc,Physics	24	B.Sc Physics	English	25	20
PG	MSc,Chemis try	24	B.Sc Chemistry	English	40	15
PG	MA,Tamil	24	BA Tamil Literature	Tamil	20	2
PG	MSc,Microbi ology	24	B.Sc Microbiolog y	English	25	9
PG	MSW,Social Work	24	BSW	English	30	0
PG	MSc,Comput er Science	24	B.Sc Computer Science	English	40	6
PG	MCom,Mana gement Studies	24	B.Com	English	40	13
PG	MCom,Com merce Unaided	24	B.Com	English	35	8
PG Diploma recognised by statutory authority including university	PGDCA,Co mputer Applications	12	Any UG degree	English	40	0
Doctoral (Ph.D)	PhD or DPhi l,Economics	24	MA Economics	English	17	0

Doctoral (Ph.D)	PhD or DPhil, Commerce	24	M.Com	English	28	0
Doctoral (Ph.D)	PhD or DPhil, Mathematics	24	M.Sc Mathematics	English	8	0
Doctoral (Ph.D)	PhD or DPhil, Physics	24	M.Sc. Physics	English	22	0
Doctoral (Ph.D)	PhD or DPhil, Chemistry	24	M.Sc Chemistry	English	15	0
Doctoral (Ph.D)	PhD or DPhil, Tamil	24	MA Tamil	Tamil	22	0
Doctoral (Ph.D)	PhD or DPhil, Microbiology	24	M.Sc Microbiology	English	6	0
Doctoral (Ph.D)	PhD or DPhil, Management Studies	24	MBA	English	16	0
Pre Doctoral (M.Phil)	MPhil, Economics	12	MA Economics	English	9	8
Pre Doctoral (M.Phil)	MPhil, Commerce	12	M.Com	English	19	19
Pre Doctoral (M.Phil)	MPhil, Mathematics	12	M.Sc Mathematics	English	20	18
Pre Doctoral (M.Phil)	MPhil, English	12	MA English	English	20	19
Pre Doctoral (M.Phil)	MPhil, Physics	12	M.Sc Physics	English	20	19
Pre Doctoral (M.Phil)	MPhil, Chemistry	12	M.Sc Chemistry	English	15	14
Pre Doctoral (M.Phil)	MPhil, Tamil	12	M.A Tamil	Tamil	20	13
Pre Doctoral (M.Phil)	MPhil, Microbiology	12	M.Sc Microbiology	English	15	1

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				62			
Recruited	0	0	0	0	0	0	0	0	29	16	0	45
Yet to Recruit	0				0				17			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				34
Recruited	9	4	0	13
Yet to Recruit				21
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	8	3	0	25	18	0	54
M.Phil.	0	0	0	0	0	0	36	48	0	84
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		110	43	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	483	0	0	0	483
	Female	445	0	0	0	445
	Others	0	0	0	0	0
PG	Male	50	0	0	0	50
	Female	108	0	0	0	108
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	47	0	0	0	47
	Female	65	0	0	0	65
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	146	132	161	130
	Female	170	212	222	209
	Others	0	0	0	0
ST	Male	5	6	2	12
	Female	2	5	10	16
	Others	0	0	0	0
OBC	Male	393	377	317	252
	Female	396	411	373	386
	Others	0	0	0	0
General	Male	9	8	5	16
	Female	10	10	18	21
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1131	1161	1108	1042

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
830	830	830	830	830
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
32	32	32	31	31

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3101	3077	3149	2838	2379
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
328	326	303	300	288

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
832	916	796	612	522

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
147	144	144	136	127

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
161	161	161	161	161

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 93

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
192.63	106.83	150.98	80.76	45.18

4.3

Number of Computers

Response: 173

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Ururu Dhanalakshmi College, Tiruchirappalli, a centre for higher learning for both men and women at Graduate, Postgraduate and Doctoral levels has been a forerunner amongst the Colleges of Bharathidasan University since inception. Ururu Dhanalakshmi College has been recognised as premier Institution for students in the central districts of Tamilnadu for the past 50 years. The aim is to imbibe the teaching and learning process with a unique blend of intellectual vogue along with compelling ethical engagement. The College offers **16 Under Graduate, 14 Post Graduate 8 M.Phil. & 8 Ph.D. Programmes** of various disciplines to help the students to learn the subjects of their choice to build better human resources for our Country.

The Curriculum Development Cell of Bharathidasan University plans and designs the curriculum.

1. Curriculum related details like identification of learning gaps, Industry expectations, new skills, knowledge enhancement, and faculty training program for curriculum enhancement are taken up.
2. Based on the above the syllabi for UG and PG programme are designed. The Curriculum Development Cell prepares the Programme Outcomes. The Committee strives to achieve efficient and effective curriculum planning and implementation.
3. Calendar-of-events are prepared as per Bharathidasan University Academic schedule and the action plan for the Department is planned accordingly.
4. Annual calendar-of-events is prepared by the Committee organised for the said purpose. This takes into consideration of the National, State and the local holidays.
5. Time table and calendar-of-events committee of the College is in charge of the time table. The committee prepares the time table at Department level - Teacher wise - Class wise as a matrix structure. It also prepares a unilateral time table at the College level.
6. Progress of the Syllabus Coverage and Course Delivery are obtained from the faculty through the lesson plan.
7. Eminent Academicians and Industrial experts are invited for delivering lectures on current trends related to curriculum.
8. Feedbacks from stakeholder are used to analyse the outcome of the programme.
9. Analysing results after each semester and review meetings are conducted semester wise.
10. Training of teachers for new courses through Orientation Programs and Refresher Courses.
11. Regular Meetings of the Department evaluate the effectiveness after each semester are done.

Efforts to raise the language proficiency of the rural first-generation learners are evident through Tamil and English as Part I and Part II Courses. The Department of English Conduct Bridge courses and teaching materials are distributed to the students.

File Description	Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

1. Since the Institution is affiliated to Bharathidasan University, the University calendar-of-events will be followed for semester reopening, closing dates of the semester and examination schedule.
2. Institute has established a calendar-of-events committee that develops and displays the year-wise calendar-of-events at the beginning of the academic year.
3. Heads of the Department prepares calendar-of-events for the Department by taking into consideration the respective club and association activities, guest lectures, workshops, seminars, parent-teachers meetings etc.
4. Program coordinators and committee-in-charges plan their respective semester-wise activities for student support and progression.
5. The calendar-of-events has provision for Institutional specific events like fresher's day for the first year degree students, College annual day, inter-departmental cultural fest, graduation day, achiever's day, and a food carnival.
6. Sports committee organise indoor and outdoor sports competition for both staff and students on the Annual sports meet.
7. NSS, NCC Officers will have separate calendar-of-events which prepares, motivates and train the students to participate in NSS and NCC Camp.

The scheduled dates for continuous internal examination, mid-semester examination, preparatory examination etc. are discussed and prepared at the meeting of the Heads of the Department.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>Response: 93.75</p>											
<p>1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.</p> <p>Response: 30</p>											
File Description	Document										
Institutional data in prescribed format	View Document										
Any additional information	View Document										
<p>1.2.2 Number of Add on /Certificate programs offered during the last five years</p> <p>Response: 5</p>											
<p>1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	1	1	1	1	1
2018-19	2017-18	2016-17	2015-16	2014-15							
1	1	1	1	1							
File Description	Document										
List of Add on /Certificate programs	View Document										
<p>1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>Response: 0.93</p>											
<p>1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p>											

2018-19	2017-18	2016-17	2015-16	2014-15
34	14	44	17	26

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The Institution made efforts to train the students to integrate cross-cutting issues by the following ways:-

The courses on **Business Ethics** (II M.Com.), **Journalism** (III B.A.), **Computer Application to Business** (III B.Com.), **Fundamentals of Information Technology** (II M.Com.), **Yoga** (III B.A.) etc. are included to create awareness on **professionalism** and to build up **morale and ethical values** among the Student community.

Gender:

Students are sensitised about Gender issues by its assimilation into the Curriculum. As part of the **Value Education Courses**, **Gender Studies** is offered to all the Students. Various subjects such as **Human Rights** (II B.Lit.), **Women writing in English** (III B.A.) teach the Students, concepts related to **Gender Equality** and discuss women's issues through texts and case studies.

Environment:

Environmental Education is offered to all the Undergraduate students highlighting the major environmental issues faced by the Society and emphasizing the importance of sustainable development.

Human Values:

Value Education is offered as a mandatory course to all the Under Graduate students covering on **Human Values, Ethics and Social Issues**. The Curriculum offers a wide variety of courses with emphasis on Human Values as Human Rights.

Environmental Sustainability:

The Idea for sustainable development is to create development that can be maintained and sustained without causing harm to the Environment. The **NSS volunteers** took the initiatives to

create **Environmental Awareness, Rainwater harvesting, Swacch Bharath, Voting and Environment Awareness, Community Service, etc.**

Besides the College offers **Community work outreach programme** to share and practice what the students have learnt in the classroom. As part of the outreach programme, students are taken on field visits for exposure to environmental issues and are also encouraged to take an active part in **street plays, demos and other environment related activities in and around Tiruchirappalli.**

Communal harmony campaign, AIDS awareness day, Green consumer day, International Women's day and Inter Departmental Cultural competition for Women are few of cross-cutting activities.

There are various committees which take care of the students such as.

1. Women Cell:

It is headed by a female Co-ordinator and consists of four female faculty members. The grievances of Women Students have to be reported to the cell. A complaint box is available to drop their complaints or suggestions. Regular interaction with the students is practised and they are canvassed and they are rectified if the need arises.

2. Anti-ragging Committee:

Anti-ragging Committee has been constituted to handle the issues pertaining to ragging. Any student can drop a complaint in the complaint box without disclosing the identity in case of any inconvenient incident.

3. Community Orientation:

The College NSS/NCC team creates awareness among the local people on various issues. The Institution conduct many Programmes such as **Blood Donation Camp, Social Awareness Program, Computer Awareness Program for the public especially in rural areas, organising a rally on creating awareness on cleanliness and voluntary services to Schools and Villages.**

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.57

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	13	13	13

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 4.84

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 150

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1.Feedback collected, analysed and action taken and feedback available on website

- 2. Feedback collected, analysed and action has been taken
- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 74.04

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1198	1250	1173	1095	998

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1606	1628	1490	1514	1473

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
328	326	303	300	288

File Description

Average percentage of seats filled against seats reserved

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

1. The students are identified as **slow learners and advanced learners** based on their performance in Higher Secondary Examination initially. During the course, the students are divided based on their performance in tests/activity conducted during the Bridge Course at the beginning of the academic year. Many students are from rural background and vernacular medium. All the first-year **Undergraduate** Students undergo a week-long Bridge Intensive Course at the beginning of every academic year. The course material is designed by the Department of English and opinion is sought from the experts outside. The course material in the printed format is provided to all the students. The basic language skills like **Grammar, Conversation, Writing Skill, Comprehension and Composition are included in the course material.**
2. The assessment of the students is based on the **Continuous Internal Assessment, University Examination marks, Bridge Course Assessment observations and Mentoring** throughout the UG/PG programme.

Strategies for slow learners:

1. Remedial Class

Remedial Classes are conducted after regular hours for Core Courses based on their performance of the students in their first Continuous Internal Assessment.

2. Continuous Internal Assessment

Continuous Internal Assessment facilitates consistent and proactive tracking of the academic performance of the students.

3. Question Bank

Previous year Question Papers are available in the Department Library. Based on it, the slow-learners are given writing practice.

4. Audio-Visual Media

To enhance the understanding capability of the students, showing **URL links** corresponding to **YouTube Videos, TED-Talks, Movie screening with subtitles and rapid reading skill** are provided to Students. The Students struggling with **inferiority complex, language acquisition difficulties, stammering** are exposed to this method which makes the learning more fun and effective.

Strategies for Advanced Learners

Students are encouraged to score high marks and secure the **University Ranks** by special guidance. They are trained to do research and present papers in **seminar, symposium and conferences.**

Students are encouraged to participate in **Debate, Group Discussion and Role-Play**. This activity develops the **Team spirit, responsibility and leadership** quality among the students.

Special coaching is given to aspiring students by the **Centre for Training and Career Planning (CTCP)** to appear for Competitive Examinations.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 21.1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Experiential Learning:

1. Experts in different areas, eminent personalities in the fields of **Administration, Science and Technology, social science, culture and literature, media, Business and Commerce, Social Reformers, Entrepreneurs** are invited as **Visiting / Guest faculties** to address in seminars, **Ability Development programmes, Workshops and Group Discussions** to share their expertise.
2. The students take an active part in organizing various extra and co-curricular inter/intra departmental, College events which help them in developing their organising and managerial skills. The best examples are **Food Carnival, Women's Day, Achievers day, Inter-Departmental Cultural festival, Sports, NCC and NSS**.
3. Dissertation involving **data collection, public relation events, internship programmes** help to widen the students' imagination and experience, ultimately resulting in innovative ideas, when they interact with their peers.
4. Department level **Educational Trips, Industry Visits, Press Visits, Theatre Visit, Surveys etc.** are organised to develop and expand the course interest.

Participative learning:

Academic Curriculum as prescribed by University encourages the **Student-centric learning** approach by including **ICT and Media usage during Lectures and Classes, Workshops, Field trips, Add on courses, Projects, Seminars, Group Discussions, Competitions, Debates, Quizzes, and Enactments**.

Problem-solving methodologies

1. Along with the classroom Teaching and Laboratory learning students are exposed to practical knowledge of the subject who are involving in the **Minor and Major Projects**, empower them to think analytically and to come up with alternate solutions.

2. Assignments and challenges check the level of understanding of the course. Moreover, **Class Tests, Tutorials, Unit Tests and Quizzes held from time to time keep up the competitive spirit among the students.**
3. The tasks like **Mind Mapping, Brain Storming Session, issues reflecting on crisis management and Product Launch etc. helps them to widen their thinking capabilities under an extreme time constraint.**
4. Encourage the students to **present research articles in National and International level seminars and to publish in Research Journals.**
5. Conducting seminars improve the **research attitude among the students using PowerPoint Presentation.**
6. Book Review Club in English (**GCP Book Club**) and Tamil (**Bharathi Readers Forum**) improve the analyzing and criticising ability of the Students.
7. Providing **Basic Computer Training to Non - Computer Students.**
8. Arranging **Educational Tour to Relevant Places.**
9. Students and office - bearers are selected to lead the **Co-curricular and Extra-curricular activities** which develop the managerial ability. The best examples - **Department Association club, Rotary club, Exnora club, etc.**
10. Training was given in preparing **Curriculum Vitae for facing the Interview at the time of Intensive Bridge Course in English.**
11. **Students Study Circle** organised by the College library conduct Quiz program on every **Wednesday from 2.30 p.m. to 3.30 p.m.** and prizes are distributed immediately.
12. **Short Films, Documentaries** are shown in the Auditorium.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The integration of ICT in lesson planning and teaching has become the effective way of teaching methodology. It designs the technology enhanced or web based lesson handling techniques. The teachers design a multimedia presentation in their lessons, make use of internet in searching and locating the resources, participate in online collaborative activities.

- Use of ICT tools, starting from the preparation of lesson handling sessions to making students for getting acquainted with job related sites, make the teachers to be highly interactive.
- E-readers are electronic devices that can hold hundreds of books in digital form, and are increasingly utilised in the delivery of reading material. Students both skilled readers and reluctant readers have had positive responses to the use of e-readers for independent reading. Additionally, many classic book titles are available for free in e-book form. Students are made to get acquainted to these free knowledge enhanced technique.
- **The flipped classroom model**, involving lecture and practice at home via computer-guided instruction and interactive learning activities in class, can allow for an expanded curriculum.
- Assignment preparation, Seminar handling techniques using PPT, effective communication skills,

downloading question banks for solution presentation are few that make students score more marks and gain interest in ICT tools.

- ICT provides diverse options for taking in and processing information, making sense of ideas, and expressing learning. Students learn best through visual and tactile modalities, and ICT can help these students ‘experience’ the information instead of just reading and hearing it.
- The Institution believes in allowing faculty members to have the freedom to decide what teaching methodologies and tools they wish to use for course delivery. The heterogeneity of the student body in terms of their educational background and experiences makes it necessary to implement innovative Teaching strategies to enhance **Student Centric Learning**. The Institution has made righteous efforts in this direction.
- Most of the Departments are equipped with **Modern Teaching aids like Computers, Liquid Crystal Display (LCD), Slide Projectors, Charts, Models, Maps etc.** English Department has well **Equipped Language Lab** used for language enhancement and to overcome English language dread.
- Educational CDs and DVDs are made available as learning materials. Webinars and various **E-learning resources, E-Journals, CDs and online databases such as INFLIBNET are used by the faculty for effective teaching and enhancing knowledge.**

The faculty members employ a range of Teaching Methods to facilitate learning which includes **Case Studies, Quiz, Simulation exercises, and Novel approaches** to educate students with basic **Banking services**.

Allowing students to bring their own mobile devices (such as laptop, tablet, or smart phone) into classrooms and using them effectively and efficiently will definitely boost the ICT vision in the near future.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 22:1

2.3.3.1 Number of mentors

Response: 143

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 86.71

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 45.4

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
52	63	67	65	68

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest

completed academic year in number of years)

Response: 7.74

2.4.3.1 Total experience of full-time teachers

Response: 1138

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

- 1.As per Bharathidasan University Assessment parameters, students evaluation is divided into two assessment levels. i) Internal Assessment for 25 marks (Institute Level) and ii) semester-end-examination for 75 marks.
- 2.Continuous Internal Assessment is conducted subject/Department-wise. For the continuous internal evaluation, students' performance in unit test, assignments, seminars etc., are considered as parameters along with co-curricular achievements.
- 3.Depending on working days and its activity and academics, Institute conducts preparatory examinations (Optional / Program-wise) for the in-house assessment.
- 4.Re-examinations are conducted after or during remedial classes for slow learners, National / International Sports students, NCC Cadets and NSS volunteers and in certain exceptional cases based on Medical grounds.
- 5.To inculcate critical thinking among students, various group discussions & debates are organised in which students explore new ideas and enhance their performance level.

Outcome Achieved:-

- 1.Improved student understanding and overall development of the student.
- 2.Improved Results and Pass Percentage.
- 3.Reduced assemblage and detention.
- 4.Improved quality of projects.
- 5.Improved placements and opting for higher studies.

Strategies adopted for student improvement

- 1.Remedial classes are organized to clarify doubts, re-explaining of important topics for improving performance.
- 2.Poor performance due to frequent absenteeism is dealt with sending SMS and letters to parents of such students.
- 3.All the staff members maintain good relationship with students and deal with their problems in an

effective manner.

4. One teacher is assigned to each class to regulate the students' performance.
5. The Institution follows the regulation of Bharathidasan University for the internal evaluation process of the theory and practical courses.
6. Tests are conducted internally, subject-wise for more than two times as to give fair chance to the absentees due to permissible circumstances.
7. Preparatory examinations are conducted in focus with the attainment of Course Outcomes and the marks are incorporated in the internal along with performance in the assignments, projects and attendance.
8. Heads of the Department are fully empowered to suggest the re-assessment of the total marks by the approval of Department faculty members.
9. All the grievances, issues, difficulties related to Internal Marks are resolved at the Department level by the HOD/Program coordinator and the outcomes are displayed on the notice board.
10. Any unsolved dispute at the Department level will be brought to the notice of the Principal and Student Grievance Redressal Cell. Such issues are rare in nature.
11. Subject teachers evaluate the preparatory answer scripts and return them to the students with the counseling classes on how to improve the answers.
12. The College conducts preparatory examinations in consultation with the Departments. At the end of each semester theory paper marks are displayed by the Heads of the Department on the notice board at the earliest.
13. Students with the revaluation request or any dispute in the result can approach the Heads of the Department and can be rectified.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

1. Bharathidasan University announces the exam dates in its calendar-of-events on the University portal. If there are any changes, the same is notified on the University website.
2. The College examination Committee regularly checks the University portal and conveys the message to students. It also announces the notification on exam notice boards for student's information.
3. Students names are registered and enrolled in the portal.
4. University issues the e-hall tickets and conveyed to the students by displaying it on notice board.
5. The examination related grievances are handled by the Chief Superintendent of Examination.
6. The College along with examination committee ensures hassle-free and peaceful examination process by continuous alertness and proficiency.
7. Examination committee and the respective Heads of the Department issue the hall ticket after verifying the student's eligibility as per the University guidelines.
8. In case of any mistake or error in hall tickets, the examination committee clarifies the issue after consulting the University Controller of Examination.
9. Examination Committee is responsible for the peaceful conduct of the examination. University nominates a syndicate and a senate member as examination squad.
10. The examination squad assures a healthy examination environment.

The College In-House Examination process:

- 1.Examination Committee along with program coordinators and Heads of the Department prepares the time table for preparatory exams of each semester.
- 2.The Continuous Internal examination is conducted for the purpose of continuous internal assessment marks.
- 3.After the evaluation of answer scripts remedial or revision classes are conducted depending on the performance of the student. This activity enhances the slow-learners' performance.
- 4.These internal examinations help the students to understand the examination process and are especially helpful to first semester students who have come from a school/board system.
- 5.For the transparency during the examination and curbing any malpractices Examination Committee provide an In-house squad who randomly keep a watch on the examination centre.

University Examination related Grievances:-

- 1.Bharathidasan University examination results are announced when the valuation is over and the results are uploaded in the website. After the announcement of the results from the University, the Examination Committee verifies each candidate's result, course-wise/subject-wise.
- 2.If there is any discrepancy, the re-evaluation process is initiated. Further clarification will be referred to the Controller of Examination of Bharathidasan University.
- 3.For each correspondence, the University acknowledgment for grievance complaint is maintained and the issue will be resolved at the earliest.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.****Response:**

- 1.Institution displays its vision, mission, objectives, programme outcomes, programme specific outcomes and course outcomes on the website. The same has been conveyed to first year postgraduates and undergraduates during the College orientation programme at the beginning of every semester.
- 2.IQAC initiates the quality improvement program for each Department. The subject experts from the University, BOS members, Teachers discuss the syllabus, its reach, contemporary market demands and how to enhance the teaching methods to cope up with it which provides the foundation to update programme specific goals.
- 3.The alumni are invited at various events as chief guest or judges to interact with students and teachers. They share their experiences on how a specific course helped to shape their career and thus encourages aspirants to look positively towards the outcomes of programme. The alumni interaction help the faculty to get the feedback on the programme and course outcomes. This will

- improve the skill of student by introducing add-on courses.
4. The Institution conducts and encourages faculty to attend Workshops, Seminars, Refresher courses, and interactive sessions with the expertise from the Universities to make the course component more relevant.
 5. Every Department displays the POs, PSOs & COs on the Department notice board. The students are continuously made aware of these outcomes regularly.
 6. At the beginning of teaching every unit in the syllabus, teachers articulate the learning outcomes and programme outcome which makes the teaching-learning process more fruitful. It also creates awareness of the relevance of the topic in their pursuit of knowledge.
 7. The direct assessment of POs and COs is monitored through their performance in the University examinations and preparatory examinations.
 8. An indirect assessment of the fulfilment of these outcomes is done by the teachers after every unit test/assignments/presentations.
 9. The feedbacks collected from various stakeholders are analysed & discussed at the Heads of the Department meetings and Action Taken Reports are prepared.

The Institute ensures the evaluative learning process by adapting the 3 pedagogical strategies.

• **Instructions:**

Instructing the students during various stages of their Undergraduate / Postgraduate Studies.

• **Designing the learning unit:**

Although Institute follows the syllabus prescribed by Bharathidasan University, still it introduces the add-on courses designed to fulfil the course outcomes.

• **Delivery and achievement of the course:**

The Student's academic, Co-curricular, Sports and outstanding performances along with the growing number of placements are the example of the Programme Specific Outcomes.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

1. The levels of attainment of Programme Outcome (POs) Programme Specific Outcomes (PSOs) and course outcomes (COs) are determined by both Internal and External Examination.
2. With the examination system as the mechanism for the assessment of COs, the university ensures the inculcation of the theoretical and practical essentials of every course among students. The annual percentage of pass rate, which includes the internal and external examinations, is the

quantitative yardstick in this direction.

3. Evaluation of each course is done by a Continuous Internal Assessment (CIA) by the course teacher concerned as well as by an end semester examination and will be consolidated at the end of the semester.
4. As the question paper is set by the University, an indirect method was used for calculating the attainment of COs and POs by getting the feedback from the students.
5. Attainment of various outcomes (PO, CO, PSO) can be realized through **Team Work, Knowledge of ICT usage and Professional Ethics** in the form of add-on courses.

2.6.3 Average pass percentage of Students during last five years

Response: 82.52

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
832	840	771	574	513

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1005	966	922	745	624

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.55

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 1.2

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1.2

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 23.13

3.1.2.1 Number of teachers recognized as research guides

Response: 34

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 1.23

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

3.1.3.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
17	16	16	16	16

File Description	Document
List of research projects and funding details	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

To align with the changing needs and demands the Institution founded the **Innovation and Incubation** cell in the form of Urumu Dhanalakshmi Women Cell (UDWC) in the year 2018. The objectives of the cell are:

1. To promote the entrepreneurial activities in the **Campus**.
2. To provide hands-on experience to aspiring **Entrepreneurs**.
3. To encourage innovation-driven activities at the campus.
4. To facilitate the support systems so as to enable the perceived idea to become a **successful start-up**.

Initiation of **Innovation and Incubation** centre at campus facilitates the stakeholders to gain a competitive advantage as well as cater to the ever-changing societal demands. It provides end - to end cutting edge that supports new and emerging technology ventures and increases their likelihood of success.

Students gain hands-on experience in innovation and entrepreneurship while being nurtured and encouraged by **Faculty, Management and Industry**.

Statistical Investigators and Software professionals who have rich acumen results in technological advancements can be translated into commercially viable products.

It enables the stakeholders of start-ups to obtain

- a) Basic awareness program to foster **Entrepreneurial spirit**.
- b) Business consulting through **expert's pool**.
- c) Mentoring at all level of business cycles through **cohesive participation**.
- d) Conducting awareness programme on intellectual properties such as **Patents, Copyright** etc.
- e) Insurance services.

The idea of academic incubation cell at our campus is a place to encourage the students to become **entrepreneurs, Management professionals consultants, sales tax probationers, Orators, Anchors, Radio Editors, Reporters, Jockeys, statistical investigators and Software Professionals**.

UDWC organises **Tailoring classes, Training on Herbal napkin preparation and Beautician training**.

UDWC, the Innovation and Incubation cell highlights the students to become a **successful entrepreneur** by the co-ordination of **Alumni of the College**

The students are encouraged to participate in **seminars and workshops on entrepreneurial skill**.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 4

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years**Response:** 4.12**3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years**

Response: 140

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 34

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**Response:** 0.39**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
26	11	8	3	7

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.09**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	7	0	3	2

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

At **Urumu Dhanalakshmi College**, extension activities are **integrated with Curriculum**. They are considered as extended opportunities, intended to help and serve the society and in turn, the students are sensitized to social issues leading to their holistic development.

Social Issues identified by the Institution to sensitize student for their **holistic development**:-

Lack of medical help especially in Rural India, **Awareness on Cleanliness, Road Safety, Voting, Personal health, Global Warming, AIDS Awareness, need for blood during emergency, Loneliness of Aged and Orphans, Women Harassment, Gender sensitization, Communal Harmony, Waste management Awareness, privileges to under privileged, Corruption, sensitivity towards sacrifice of Armed Forces, Drug Abuse, Cashless Transaction** are some of the activities of social Issues which are carried out to sensitise the students.

Impact of these activities on Students:

As a result of the Orientation, Students and Faculty members organised following extension activities in neighbourhood areas.

- Blood Donation camps, Swacch Bharath camps, Visit to Old age home and Orphanages, Tobacco Awareness, Free Plastics, Green India Clean India, Voting Awareness, etc.**
- Special camps are organised regularly in the nearby village by NSS Volunteers.
- Students should register as a member in anyone of the extension activity/ clubs. They should earn five credits in Part IV. So, community service becomes mandatory for all the students.
- 30 students from **Youth Red Cross and Red Ribbon Club** participated in the campaign regarding International day against **Drug Abuse and Illicit Trafficking**.
- Students of Nature club created awareness on Nature.

2014 - 2015:-

Social work Department organised the following:

1. Awareness programme on Mental Health at Poolangudi.
2. Awareness programme on Alcoholism and Rehabilitation at Pannai kaliyamman Kovil.
3. Awareness programme on Diabetes, Mind pressure Management, Health and Hygiene, Self Employment opportunity for Rural Youth, Corruption, Drug Addiction, Impact of fast foods, Nutrition Health and Hygiene, tree plantation and Legal Awareness.
4. Making education relevant to the needs of the society by conducting several awareness and community service programmes is the aim of our Institution.

2015 - 2016:-

1. Awareness programme on differently abled persons are conducted.
2. Programme on positive mental health at Devarayaneri was conducted.
3. Students shared appropriate health education to the neighbourhood villages and participated in tree plantation programme.

2016 - 2017:-

1. Awareness programme on merits of Organic food to children, Environmental protection were conducted.
2. Awareness programme on problems faced by juvenile Delinquency was conducted.
3. Cleanliness among children, Child abuse programme was conducted.

2017 - 2018:-

1. Programmes for school Children like Harassment of Children, Prevention of Misuse, Dialectic and Diet Advice, De-addiction, Drug addiction were conducted.
2. Achievement of Special Children, Counselling and Guidance for Destitute Women were also conducted.

2018 - 2019:-

1. Group Project on Breast Cancer was done by the Students of Social work.
2. Programme on Alcoholism and its causes were done.
3. An awareness Programme on Women Safety and Development was conducted.
4. Programme on Mental Health at Pachamalai Tribal Hill Area was conducted.
5. Food Carnival programme was conducted every year to educate the use of food cooked with fire and without fire.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	1	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 236

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
56	49	36	47	48

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 75.52

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3161	2413	1709	1806	1887

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 3

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	2	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Urumu Dhanalakshmi College was established in the year 1970 under, “**Urumu Dhanalakshmi College Council**” and is a Centre for higher learning for both men and women at Graduate, Post Graduate and Doctoral level.

The vision of Urumu Dhanalakshmi College is to provide need-based quality education to all sections of the society. Over the years, the College evolved into one of the most proactive institutions of higher studies in Tamilnadu. Urumu Dhanalakshmi college is playing a valuable role in moulding the students’ career and future in life. The supportive facilities of the campus are developed for effective ambience for curricular, co-curricular, extra-curricular and administrative activities.

The physical facilities available in the college are uploaded in **Table No.1**

File Description	Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution provides a comprehensive indoor and outdoor games infrastructure. To motivate sports participation, regular sports activities are offered in the campus. All UG and PG students are encouraged to participate in sports activities after the class hours. Inter-Departmental sports activities are conducted regularly. Spacious and well-equipped outdoor play area in the campus ensures effective training for players.

The playground is effectively useful for conducting various intra and inter-college sports events and annual sports meet. Special facilities such as separate green rooms for girls and boys, first aid requirements, and equipment room are available. Coaching is offered for Kho-Kho, Athletics, Cricket, Handball, Netball, Kabaddi, Volleyball and Weight lifting to prepare the players for District, State, National and International level sports competitions.

A well-equipped Gymnasium for the students and staff was funded by the UGC. It is uploaded in description file **Table no.2**

Cultural activities

Our College has fine arts club which develop and demonstrate skills through effective speaking, writing, performing in various arts such as drawing, mime, folk dance, western dance, instrumental music, face painting, rangoli, group dance, drama, etc, students are trained to participate in inter-Departmental competitions, inter-collegiate events and are encouraged to participate in BARD-FEST.

File Description	Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 10.75

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library has been automated using “NIRMALS” (**Network Information Resources Management of Academic Library System**) Software in the year 2011. A high performance Library Management System, with modern capabilities built from long experience. NICE provides an end-to-end solution which is easy to deploy, manage and use. NIRMAL Software takes care of all the Administrative and Management functions of the Library. It organizes and manages the information about Books and Periodicals. NIRMALS is a 32 bit Microsoft Windows XP / Windows 7 and 8 based software package for Library Automation. NIRMALS has five modules for the Library in house operations such as.

- a) **Gate entry monitoring system**
- b) **Circulation control system**
- c) **Acquisition control system**
- d) **Bibliographic control system**
- e) **Online Public Access Catalogue (OPAC)**

Our College Library is well-equipped with a vast collection of over 58,003 books. It subscribes about 49 Reputed International Journals, National Journals and Magazines. It includes Books of various Entrance Exams, Competitive Examinations, Conference Proceedings, Encyclopedias, Reference Books, CD-ROMs, DVDs etc. It also provides the details of the **new arrival of Books**. The Library has been provided with Internet connectivity for browsing the e-resources. The library has a **Network Resource Centre** wherein they have access to e-resources and provide online access to the core **digital resources** in the ICT area.

The Library subscribes to **Electronic Databases** such as "**National Library and Information Services Infrastructure for Scholarly Content (N-LIST)**", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium. The N-LIST project provides access to **e-resources**. Through Institutional membership, more than **6000 e-journals and 35,000 e-books** can be accessed under **N-List**. The students and staff members have the facility to access the N-LIST resources.

Highlights of Urumu Dhanalakshmi College library

1. Institutional member of NDL (National Digital Library)
2. The Library conducts User Orientation programmes
3. The Library has Solar UPS for reliable access.
4. Newspaper Clipping service is provided in the library.
5. Printing, Scanning and Reprographic Service are provided at **low cost**.
6. The **Barcode Printer** and the **barcode scanners** are used in the **library**.
7. **ID scanners** record the entry of users.
8. CCTV cameras are installed to monitor and record clear images of all visitors as they enter and exit the Library.
9. **Students Study Circle** is conducted to the students on every Wednesday to enrich our **Students**

with current affairs and general knowledge. Competitions like **Riddles, Elocution, Debate, Quiz on Verbal and Nonverbal Reasoning, Art Exhibition and Storytelling** are also conducted. Nearly 80 students participate every week voluntarily and to exhibit their talents. Books are regularly reviewed by our students last week of every month.

10.A Historical information board provides historical information to students to update their knowledge every day.

The collection of rare books also support and enhance the teaching, learning and research process. The different topics include

- Books related to Literature.
- Books related to History and Literature of Classical Tamil language
- Books of Biography and Autobiography of eminent personalities
- Dictionaries
- Encyclopaedias

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.11

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.92	0.38	1.67	1.37	1.23

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 3.17

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 103

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

In order to gear up with the transformation that is happening across the globe in all walks of life including Education Sector, the Institution aims with adequate ICT infrastructure to facilitate Teaching and Learning activity for its Stakeholders. The campus is digitally well equipped for effective Classroom Delivery, focused information sharing and Knowledge assimilation. To ensure this a good number of class rooms are equipped with Plug and Play facility in the College. nine Seminar Halls are made ICT enabled with Wi-Fi as well as LAN connectivity. Auditorium made with cutting edge technology fulfils the academic appetite of the students during **Conferences, Symposiums, TED-Talks etc.**

The Library has a **student information centre** where students and staff are allowed to access the internet at free of cost.

Departments are well equipped with the sufficient number of laptops for their faculty to use them in classrooms as needed for their **content delivery** with LCD and associated facilities in the classrooms. All Departments are connected with **Intra and Internet along with scanning and printing facility and accessories like pen drives, external hard disks to prepare and keep their digital teaching content (Subject PPTs /Word /PDF format).** Every Department maintains sufficient Digital Content for repetitive use of student and faculty such as **Lesson Plan, Teaching Modules, Question banks, Question papers, Project Reports, Paper Publications etc.** The above said Digital Content is also uploaded in the College website to facilitate **e-learning for the students.**

Both UG and PG premises are **Wi-Fi enabled Intra and Internet facility with 100 Mbps Broad Band from JIO and BSNL.** The Institution is also benefited by 25KVA and 65 KVA Generators.

Plagiarism Software in the Library greatly helps both **Students and Faculty** in validating the genuineness of the reports prepared to meet **Academic requirements.** Need-based up-gradation is a

continuous phenomenon to ensure good ICT working ambience as per the recommendation of the **ICT Committee** duly certified by Management.

The IT facilities are uploaded in **Table No. 4**

File Description	Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 17.92

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 12.14

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
18.71	16.39	14.95	11.55	5.17

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College has 84 class rooms for UG, PG, M.Phil. and PhD Programmes and 12 laboratories of various Departments.

1. Department of **Physics has three laboratories,**
2. Department of **Chemistry has two laboratories,**
3. Department of **Microbiology has two laboratories,**
4. Department of **English has one laboratory,**
5. Department of **Computer Science has two laboratories and**
6. Department of **Computer Application has one.**

Library

Library Materials and services are automated and connected with commercial software called **NIRMAL**. Books and Journals are bar-coded for use. Easy accessibility of materials helps the users through the web **Online Public Access Catalogue (OPAC)**. Internet facility is given to the users of the library for accessing **E-Journals**.

In addition to **INFLIBNET** facility through the **UGC – INFONET** programme **e-materials** facilitated by Bharathidasan University is also available to all the Students and Staff members.

- Area of Central Library is 3370 sq. ft.
- The Library is equipped with 58,003 quality books
- Separate Library is available for all PG and Research Departments like Tamil, Commerce, Physics, Economics, Mathematics, Microbiology and Chemistry.
- The Library has an excellent reading atmosphere with a seating capacity for 200 persons.
- Users are allowed to access the Library materials after producing ID Card.
- ID / Library cards are scanned.
- Proper Counter is maintained for lodging personal belongings of Students’.
- Fire extinguishers are placed in strategic positions.
- Shelves are cleaned regularly with the pest control mechanism.
- Back volumes of Journal / Periodicals are kept.
- Separate reference books are provided to the students
- Bar-coding with Automation.
- Computers for retrieval of information related to books, titles / authors and their availability.
- Internet facility for E-Journals and E- Materials.
- Barcode printers and scanners.
- OPAC - Online Public Access Catalogue.
- Multi-purpose Xerox Machine.
- Notice board for Clippings and Display.
- CD-ROMs on various topics.

Sports

Sports **in our College** not only teaches the students to maintain the physical stamina, but also

obedience, discipline, the determination to win, willpower, character building and so on. Academics and sports complement each other. They resemble the two sides of the same coin. Though the students develop the power of reasoning, mental growth, vocational specialisation from academics, leadership qualities, sharing, team spirit and tolerance are acquired from sports. As Sports is accompanied by the academic curriculum **in our College**, the overall personality of the student is increased. Therefore, sports along with the academics results in the overall development of the students.

Sports facilities strengthen Sports / Games / Cultural activities. College has GYM (Gymnasium), 200mts Track, Volleyball Court, Netball Court, Handball Court, Kabbadi Court, Cricket Practice net pitch , Football field, throwing events (Javelin, Shot-put, Hammer)and Jumping events (Long, High, Triple). Sports Advisory Committee suggest / advise on sports matter. As a policy, Sports students come through recommendations with justification approved by Principal/Management. Fee concession is given for National/ International level participants.

The College has three Auditoriums namely:

1. Ambujam Ammal Auditorium with a seating capacity of 800 Students
2. MSR A/c Hall with a seating capacity of 200 Students
3. Audiovisual Hall with a seating capacity of 200 Students

There are nine smart halls in various Departments namely,

1. **Commerce with a seating capacity of 50 numbers**
2. **Economics with a seating capacity of 50 numbers**
3. **Tamil with a seating capacity of 50 numbers**
4. **Physics with a seating capacity of 50 numbers**
5. **Mathematics with a seating capacity of 50 numbers**
6. **Computer Science with a seating capacity of 50 numbers**
7. **Bank Management and Computer Applications with a seating capacity of 50 numbers.**
8. **Microbiology with a seating capacity of 50 numbers.**
9. **Chemistry with a seating capacity of 50 numbers.**

All nine smart halls are fully furnished **with computer, projector, and internet facility** for conducting lectures, special programmes, Classes, **PhD Viva-Voce Examination and other important academic activities. Logbooks are maintained and a prior intimation is required for using it.** Person-in-charge will take care of it. Electrician and system administrator will take care of updating it.

There is a **Public Address System connected to all classrooms.** There are 84 classrooms and 12 Staff rooms, a **Multi-lingual laboratory for English** and a **Students Service Centre.**

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 40.44

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2018-19	2017-18	2016-17	2015-16	2014-15
1187	1235	1226	1077	1116

File Description

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.26

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2018-19	2017-18	2016-17	2015-16	2014-15
38	38	38	34	34

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0.55

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	30	40	15	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.71

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
69	43	45	23	32

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 25.48

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 212

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 60

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	1	1

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	0	1	3

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 6

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Students' Role in Administrative Bodies:-

Ururu Dhanalakshmi College has an active student council which is primarily for having representation in Academic and Administrative activities to ensure the impartial representation in various activities. They are as follows:

Students Study Circle:

Members of the council give inputs about development and improve the efficiency of the operations of the library. The students playing active role are

- 1.E. Muthukumar, I M.Sc. Physics
- 2.K. Madhiazhagan, III B.Sc. Chemistry

GCP Book Club:

The Students' representatives are

- 1.S. Sakthi Soundharya, II. B.Sc. Chemistry
- 2.P. Sneha, II B.Sc. Chemistry
- 3.J. Jency, II B.Sc. Chemistry

Bharathi Vasagar Vattam:

Students from different stream involve themselves in this Vasagar Vattam. Students are trained to review Tamil books. Students' representatives of this club are

- 1.R. Yamuna- II M.A Tamil
2. V. Padmavathy- I B.Sc. Chemistry
- 3.A. Srimathi- II B.Com

National Service Scheme:

NSS activities include effective participation of Students in regular camps. The members of this club participate in Mushroom Cultivation, Planting of Tree Saplings, Self Defense Training and Women Empowerment programmes. Four units are there in our campus. The students' representatives are

- 1.N. Karthick - II B.Com 'A'
- 2.S. Murugan - I B.Com 'A'

Youth Red Cross and Red Ribbon Club:

The student volunteers involve in the active participation of Blood Camp, Workshop on Disaster Management, Mega Clean India Camp. The students' representatives are,

- 1.R. Kirubanithi - I B.Com 'A'
- 2.L. Saravanan - I B.Com 'A'
- 3.S. Karthik- I B.Com 'A'
- 4.S. Sathiyasabthika- I B.Com 'B'
- 5.G, Karthikeyan- I B.Com 'A'
- 6.K. Manikandan- I B.Com 'A'

Fine Arts:

Fine Arts Club caters to the aesthetic sense of dance, singing, acting and painting. Students would involve themselves in this to exhibit their talents. Students who take an active role are,

- 1.M. Daniel - II B.Com (Unaided)
- 2.R. Rajeshkumar - III B.Sc. Computer science

Urumu Dhanalakshmi Women's Club:

All Women Student are members and organize various programmes (for example International Women's Day) for empowerment of women. Students' representatives of this club are:

- 1.Kalaiyarasi - I M.Sc. Mathematics
- 2.K. Gayathri - M.Phil. Tamil

Udhagam

The objective of Udhagam is to train the Students to prepare themselves for **Radio- Anchor Programmes**. Students who are fluent in Tamil are trained to become a good Radio Jockey. The students'

representatives are:

1. T. Jeevan Aravindhan - III BBM
2. V. Amala -III B.A. English
3. S. M. Benasir - III B.A. Economics

Nutrition Club

Nutrition club of our College aims at the health care of women Students. Students learn about food and its effect on health. It offers a comprehensive study of **the fundamental principles of safe food preparation, nutritious food service management and community nutrition education. The students who actively take a role are:**

1. A. Jeyasurya - III B.Sc. Chemistry
2. S. M. Benazer - III B.A. Economics

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	1	3	2

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Urumu Dhanalakshmi College Alumni Association started in the year 2000 has been playing a vital role in its concern for students' future both in Career and in Life. It endeavours to Input, share and collaborate collecting experience among ourselves, the Society and the future alumni.

Alumni of Urumu Dhanalakshmi College has been a source of support and inspiration for the students and the staff of this College. With a long list of famous personalities in the field of **Politics, Films, Drama, Literature, Music, Dance, Journalism, Sports and Entrepreneurship** who are Alumni of this College, have made the Institution proud for years.

Alumni always contribute in various ways. They often guide the current students and share their experiences in the **Academics, Cultural, Sports events and Employment** to make them aware of career options in their field.

Alumni Association conducts regular meetings where members closely interact with each other with current Students on issues pertaining to the development of the College. They share the challenges, opportunities available for the next generation and advise them in these areas.

They also provide insight about the current situation in the market relating to employment, startups etc., so that students can take appropriate decisions.

Development of Institution through financial means:

The Alumni have contributed Rs.3,50,000/- till date and the amount is used for the welfare of the needy students. **Fifteen tailoring machines were purchased by Alumni** and tailoring classes were conducted to help the needy students. A tailoring instructor at a pay of Rs.3,500/- per month is appointed.

Development of Institution through non-financial means

Discussions about employment, empowering the students to become more employable through personality development, soft skills inculcate more courage among students, which creates awareness about environment issues and Women Empowerment.

ALUMNI MEET AT SINGAPORE

The Alumni of Urumu Dhanalakshmi College around 30 in number arranged the “**ALUMNI MEET @ SINGAPORE**” on 11-06-2017. The Grand Meet was held at Hindhede Walk Condominium, Singapore. Dr. R. Sambasivam, Associate Professor of Physics and NAAC Coordinator, Urumu Dhanalakshmi College, was the Chief Guest. He addressed the students of yesteryears explaining the role of Alumni for the betterment of the Institution and the developments that blossom in the Institution. The Alumni shared their memories and enjoyed the moments of happiness in this function.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Governance in tune with vision and mission statements:

1. Uplifting and strengthening the downtrodden and marginalized:

The Urumu Dhanalakshmi College, a monument of service and a dedication of Urumu Sri Seshachalam Chettiar's philanthropy to the most disadvantaged and underprivileged, strive to contribute to the glory and prosperity of India, in its humble yatra of higher education. Majority of the students belong to reserved categories in our Institution. The NSS camps are organised in the nearby areas of disadvantaged and marginalised sections. The medical camps, social service programmes and other events organised by the Department of social works mainly concentrate on these privileged sections. As the Institution is Government aided, the fee structure of the students is highly nominal and is very low compared to other well-known Institutions in the surrounding areas.

2. Strengthening through value-based education:

The objective of Value education is moulding the overall character of a student. It also includes character development, personality development and spiritual development. A separate course on value education has been included in the curriculum that concentrates on the philosophy of life and social values, Human Rights and other rights of Citizen.

3. Liberating women by offering education:

Women liberation is a movement to combat sexual discrimination and to gain full legal, economic, vocational, educational, social rights and opportunities for women, equal to those of Men. **Women's Day** is celebrated every year on 8th March to honour the achievements. **Women Grievances Cell, Internal Complaints Committee and Legal Assistance Cell** are functioning and more than 60% of students are female. Thus the Institution renders an appreciable service for the empowerment of women.

4. Providing personality development:

Personality development is the development of the organized pattern of behaviour that makes a student distinct. The various programmes offered by a number of Committees to make the students have their active involvement by way of bringing their leadership qualities, group activities, inner thoughts to shape their future and rights of equality.

5. Promoting secularism from all sections and religions:

"Secularism" describes the views of promoting a social order separate from religion, without actively dismissing or criticising religious belief. Our Institution being a non-minority Institution admits students

from all sections and religions. In College Day, Graduation Day, Independence Day and in other important celebrations, the students perform various events depicting the **unity in diversity and social harmony**.

6. Imparting patriotism and fraternity:

Patriotism is the feeling of love, devotion, and sense of attachment to a homeland and alliance with other citizens who share the same sentiment. This can be a combination of many different feelings relating to one's own homeland, including ethnic, cultural, political or historical aspects. It encompasses a set of concepts closely related to Nationalism. Once fraternity is achieved along with National pride, the innerness flourishes with utmost satisfaction of helping nature. To bring the patriotism and fraternity various programmes on special occasions like **Independence Day, Republic Day, Kamaraj birthday, Gandhi Jayanthi, Children's Day, Martyrs day etc.**, are organised. Students perform programmes on cultural harmony.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Urumu Dhanalakshmi College Council started its journey in education, with a humble orphanage and elementary school in 1944 and materialised into an Aided College in the year 1970. Decentralisation is the process by which the activities of an organisation, particularly those regarding planning and decision making, are distributed or delegated away from a central, authoritative location. Also, **participative management known as employee involvement or participative decision making, encourages the involvement of stakeholders at all levels of this Institution in the analysis of problems, development of strategies, and implementation of solutions.** These processes of decentralisation and participative management made the Institution to blossom like a Banyan tree branching with 16 UG, 14 PG, 8 M.Phil. 8 PhD and 1 Post Graduate Diploma Programmes. Nearly 3101 students are handled at the ground level governed by the Management and Faculty, ably assisted by Parents, Alumni and neighbouring Community as Stakeholders.

At the top level, the Management comprising of the President, Vice President, Secretary, Treasurer and Members with the Principal as the Ex-Officio Member effectively govern the Institution, after receiving feedback from the Stakeholders from the lower level and guidelines and instructions from the Government and Higher Education Department.

The Organogram of the Institution has the Principal and Heads of the Department for effective handling of various Programmes. **The members of Faculty take charge of various Committees framed for handling the activities and thus prove the distributive management consistent efforts.** The IQAC established in the College as per the NAAC guidelines, act as the documentation and record-keeping cell for the Institution, including assistance in the development of assessment criteria and methodology proforma based on the regulations.

Case study: Library Advisory Committee depicting decentralisation and participative management practised in the Institution.

Committee structure: The Committee consists of the following Members.

1. **Principal** as Chairperson of the Committee.
2. **Librarian** as Convener
3. **Accounts Officer**
4. **Two Faculty Representatives**

i) **Dr D. Janet Rajakumari**, Associate Professor, Department of Commerce

ii) **Dr S. Ananthalakshmi**, Head, Department of Chemistry

5. Two Student Representatives

i) E. Muthukumar, - I M.Sc. Physics

ii) K. Madhiazhagan, - III B.Sc. Chemistry

Example of participative decision:

1. **Library Advisory Committee** meets regularly to discuss the issues regarding Library Clientele and other strategic operations like **Procurement of Books, Journals and other resources**.
2. **Faculty representative** represents the requirements of faculty members.
3. **Student members** of the Committee represent the needs of the **student fraternity**. The members of the **Library Advisory Committee** decided to create awareness regarding **online journal access**.
4. **Students** from all programmes can access and benefit from it.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Our Institution's strategic planning involves in setting priorities, focus on resources, strengthen operations, ensure that stakeholders work towards a common goal, establish an agreement, intended outcomes/results, assess and adjust the Institution's direction in response to a changing environment.

In these 5 years based on the demand for internet-based online B2B, B2C needs, the new programme M.Com (CA) was introduced from the academic year 2018-19. It has been suggested by Peer Team to further diversify research skills during the re-accreditation process. Hence the Programme PhD (Microbiology) was started in the academic year 2015-16. Due to the increased need for soft skills, the

new programme M.Phil. (English) was introduced from the academic year 2015-16. E-Governance measures were considered and implemented effectively that speed up the activities for the effective functioning of the Institution.

As the perspective planning is a holistic approach, it includes all levels of education that are applicable to arts and science College. Hence the Institution, that began with an Undergraduate Programme, has gone to the level of research programmes. A vast number of PhD scholars have completed the programme especially 120 from the Department of Commerce, 51 from Economics, 67 from Tamil, 20 from Physics 15 from Chemistry, and 6 from Mathematics. Recently many scholars from science Departments successfully complete the programmes. Many School Teachers registered for the research programme M.Phil. under Part-Time category successfully completed.

As perspective planning is a long term planning, the Institution aims at getting Autonomy status for diversified courses. At present the Institution is at “A” grade now going for Autonomy, shows that the long term planning is progressing consistently.

Planning is a Teamwork and systematic in nature. The stakeholders of the Institution coordinate and plan the objectives of the Institution. College Council, Parent-Teacher Association, Staff Association, Students’ Community and Alumni Association coordinate in all successful activities.

Intensified Extension Activities:

One more robust plan, deployed and practised **every year** is the Extension Activities. Board of Management proposed many Extension activities since it is believed that these activities create **leadership qualities, discipline, understanding of the community problem, developing a sense of civic responsibility and national importance of unity in diversity, Patriotism, safeguard public property and to respect Constitution, Law and Order.**

The College conducts **neighbourhood reach-out programmes and environmental development activities such as Food Carnival, inviting neighbourhood for Independence Day, Republic Day, Gandhi Jayanthi celebrations, and planting saplings.** Students, Staff and neighborhood participate in activities like **Blood Donation, Health Camps such as Eye Check-up, awareness on Organ donation, Aids Awareness, Anti-Tobacco and Environmental awareness.**

Programmes on **Swacch Bharat, Women Empowerment, Traffic awareness, Waste Management, Cashless awareness, Save Water Campaign, Orphanage and Old age home visit are practised every year.** Adopting Village through NSS camp creates **health awareness, Cleanliness, social culture and other welfare measures leading to the development of the Village.**

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Ururu Dhanalakshmi College has a well-defined organisation structure, managed by **Ururu Dhanalakshmi College Council.** **Our Managing Trustee reviews** and evaluates the academic progress,

administrative processes and **Co-curricular and Extension activities of the College. The Governing body steers the organization's management systems, their implementation and continuous improvement. Academic council reviews the Academic and Administrative function of the College. Finance Committee approves the proposals for the development of Infrastructure and scholarships, Prizes and Certificates on the recommendations of the Academic Council. Internal Quality Assurance Cell (IQAC) of the College is involved in developing a Quality System for conscious programmed action to improve the Academic and Administrative performance of the College.**

Policies:

The Institution's education policies aim to answer questions about the purpose of education, the objectives (societal and personal) designed to attain, the methods and the tools for measuring their success or failure. The mission statements of the Institution foretell the focus of policies. The programmes organised in multifarious angles by the Committees clearly bring out the hidden talents of students. Events like **Pongal, Onam festivals, Ayutha Pooja celebration, Fine Arts exhibition** etc. bring out the cultural and social harmony, Events on **Yoga Day, Independence Day and Republic Day** shows patriotism and induce National harmony. Women empowerment programmes by the Department of Social Work focus on the policy of liberating women by offering education.

Administrative Setup:

The administrative setup follows the Organogram of the Institution. The Governing Council, Principal, Heads of Departments and Staff Members follow hierarchy.

Appointment and Service rules:

The UGC notified regulations on minimum qualifications for the appointment of Teachers in Colleges and measures for the maintenance of standards in higher education is followed. Thus the appointment of Assistant Professors incorporates transparent, objective and credible methodology of analysis of the merits and credentials of the applicants. For Career Advancement Scheme (CAS) promotion of Assistant Professor a "Screening-cum-Evaluation Committee" is formed.

The selection Committee in case of Principal shall contain the following: Chairperson of the Governing Body, Two persons from the Governing body, two nominees of VC of Bharathidasan University, three HE experts and two subject experts. The selection processes will be completed on the same day.

The Service Rules as specified by UGC/Government are followed. The College has a minimum of 180 teaching days per academic year. The workload of the teachers in full employment is not less than 40 hours a week. One Professor/Associate Professor/Assistant Professor involving in administration extension work can devote 2 hours per week from the teaching and learning hours. For Service Agreement and fixing of seniority, relevant Tamil Nadu Government rules are followed. The teachers and Principal follow Professional Ethics. The allowances and benefits are as per the existing Tamil Nadu Government rules.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Employment Welfare Schemes provided for Teaching and Non-Teaching Staff:

1. **Medi-Claim Policy and ESI**, as applicable, is provided to every staff in the College with their family coverage.
2. **On Duty is provided for attending the examination, workshop, orientation, Refresher and Conferences.** For faculties attending **National and International conferences in India and abroad, Travel allowances and Lodging expenses are sanctioned by the Institution.**
3. **Increments on the award of PhD are provided to all faculties.**
4. A separate ladies staff room is available for the women staff.
5. A hospital at the premises of the Institution is available for immediate health assistance.
6. **Research facilities** are available for faculties pursuing their Ph.D. and 9 smart halls are available in the Institution to facilitate research.
7. **Gratuity** is provided for employees after completion of 5 years of service, as stated in the Administrative and Service Manual.
8. **Employee Provident Fund** for Teaching and Non-Teaching staff is available.
9. Staff can avail **Vacation Leave, 12 days of Casual Leave, Earned Leave, Medical Leave, and Sick Leave.**
10. Faculties guiding M.Phil. and PhD scholars are paid with **research guidance fees for every year.**
11. RO facilities at each Department is available for getting purified water.
12. Gen-set and inverter facilities are available in all blocks to manage power failure.
13. Canara Bank branch along with ATM is available in College premises.
14. Canteen facilities for staff and students are available separately.
15. The retiring staff members at the end of the academic year are honoured by providing cash of Rs. 10,000 for their service by the staff association.
16. Financial assistance to the students for going abroad for sports activities.

Other Welfare Schemes provided for Teaching and Non-Teaching Staff:

1. **Teacher's Day celebration** – A unique practice of the College is to acknowledge the services of every Teaching and Non-Teaching staff on **Teacher's Day**.
2. Employees **completing 20 years of service** are felicitated with mementoes in the College day.
3. Staff are allowed to use **College ICT facilities** for their research work.
4. **Free Uniforms** are provided to the housekeeping staff.
5. Concession of fees for the children of non- teaching staff for admission to programmes.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 1.5**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	2	2	5

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0.2**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 4.58

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	9	1	1

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Institution has a performance appraisal system for all Teaching and Non-Teaching Staff. Every faculty member has to submit a Self-appraisal form to the **Principal** at the end-of the **Academic Year**.

Teaching faculty performance is reviewed based on **Student results, punctuality, commitment, teaching skills, number of papers presented, number of Conferences and Workshops attended, research projects undertaken and involvement in other College activities.**

Faculty performance is assessed by the **Heads of the Department, Principal, and Management**. Students feedback on Teachers and Teaching Learning process are reviewed with utmost importance.

All self-appraisal forms are carefully read by the **Principal**. The Principal evaluates the performance based on the following key parameters:

1. Results

2. Contribution to the College in various capacities by collecting inputs from Heads of the Department and the Principal - The Management will decide about the appraisal of the staff.

i) Major contributor – multiple role/task force

ii) Moderate contributor – committee coordinator

iii) Contributor - members

3. Professional Improvement – based on paper presented and published, books published, seminars and workshops etc. participated, any other research and development activities.

4. General behaviour and Attitude

i. Regularity and Punctuality

ii. Leave consumption – Casual Leave, Earn Leave and Medical Leave.

iii. Willingness to take up work from time to time

5. Outstanding Achievement

1. University Ranks

2. Additional Qualification with **NET, SLET, M.Phil., PhD** or any distinguished achievement - Personal and Institutional.

Student Feedback

At the outcome, Principal conducts a personal meeting with Faculty who underperform and suggests the faculty to empower the required skills and expertise.

Personal Interview with the Management with every faculty of the College helps in understanding the achievements and limitation of the Teachers.

The process of evaluating Self-appraisal form every year helps the faculty to involve in many activities and evolve as a competitive Teacher.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Financial Management and Resource Mobilization

The **Heads of the Department** in consultation with the staff present the proposal of requirements for every year like **purchasing of books, equipment and the conduct of Association meetings**. These requirements are presented to the **Principal**, which is forwarded to the **Management**. The Principal allocates funds for **various activities, for the conduct of Association meetings and Seminars**. The

Management offers full financial support for the execution of such programmes.

As far as the accounts of the **non-aided courses** are concerned, auditing is done year wise by the external auditor appointed by the Management. The last audit was done for the year 2018 - 2019.

For Government aided courses, the auditing was done by the Regional Joint Director of Collegiate Education and AG's authorities.

Mechanism and Settlement of objections to External Audit

1. Examining the Procedures, Policies and Regulations.
2. Vouching of the **Receipts, Payments etc.**
3. Verifying the **salary payment, TDS, Income Tax, EPF, ESI, Professional Tax, Gratuity etc.**
4. Examining the property titles, approvals, fee payments to regulatory bodies.
5. Evaluating fee receipts.
6. Certifying the Audit report.
7. Filing of Income Tax returns.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years

[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Policy for Resource Mobilisation:

1. Institution mobilises funds primarily through **student fee collection.**

2. For major expansions and infrastructure developments, **funds from UGC and other funding agencies are utilised.**
3. **Interest from investment bonds.**
4. **Grants from Government bodies.**
5. **Using the infrastructure available, the College earns by renting resources like Classrooms, Auditorium for various Public Exams.**
6. **Alumni Contributions.**

Strategies:

1. Urumu Dhanalakshmi College is financially viable by **self-generating funds through Student Fee Collection.** The Institution charges various fees structure for different programmes. The entire financial needs of the Institution are managed through these funds.
2. The Institution gets grants from Government bodies like **UGC, ICSSR** for conducting **Seminars and Workshop.**
3. Many organisations and **examination agencies** request the College to utilise the **Infrastructure** to conduct their programme and examinations. The auditorium is much in demand for other programmes offered by TNPSC, SLET, NET, Staff Selection Commission. Revenue is generated through these ways.
4. Alumni also contribute to both financial and other resources for the Institution.

Optimal Utilisation of Resources:

The Institution is Self-sufficient for recurring expenses like maintenance and operations. The Institute has a well-defined mechanism to monitor the effective and efficient utilisation of available financial resources for the development of the academic processes and infrastructure. Management council frames resource and expenditure policy. **It implements budgetary policy like fund allocation to Departments, Laboratory, Sports, Infrastructure, Maintenance and other budgets.** Budget is prepared by the Departments concerned and it is sent for approval. For most of the Institutional financial needs and requirements, funds generated from fee collection are used.

Utilisation of the resources is primarily for

1. **Staff salary.**
2. **Research and project activities.**
3. **Professional development and Administrative Training programmes.**
4. **Sports and cultural activities.**
5. **Training and placements.**
6. **Student and staff support measures.**
7. **Software and internet charges.**
8. **Library resources.**
9. **ICT infrastructure.**
10. **Repair and maintenance work.**
11. **Printing and stationery.**

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC

College IQAC functions vigorously in improving the **quality of education, teaching and learning process and learning outcomes by internalising policy and procedures of these quality strategies. IQAC incorporates SWOC analysis of the entire quality system based on the key aspect.** The quality strategies and processes used are:

1. **To intensify curricular aspects with value-added course, enrichment programmes, life skills programme.**
2. **To intensify feedback collection, analysis and review.**
3. **To improve continuously in the admission process, Student diversity, teacher's quality, teaching-learning process and learning outcome.**
4. **To initiate Outcome-Based Education by IQAC.**
5. **To enhance Result Analysis, Research and extension activities, including FDP.**
6. **To establish newer collaboration for Research and Extension activities.**
7. **To intensify Infrastructural facilities, including physical facilities, ICT facilities, library facilities with ICT integration.**
8. **To strengthen student support system, women empowerment and Grievance redressal cell.**
9. **To encourage Student Council activities, including Sports and Cultural.**
10. **To practise decentralised and participative governance.**
11. **To promote research projects and to increase the number of PhD holders.**

Two Best Practices by IQAC

Best Practice 1:

Invitation for presenting papers by faculties and students in National Conference:

Conference papers can be a valuable way to try out new ideas in the field of research. To improve academic performance in a broader spectrum, IQAC has initiated to demonstrate greater development. This practice showcases the context of respecting **international, national and local languages.** An edited book on **“Comparative study of Literature on Tamil and Malayalam”** was released and distributed to the participants of paper presenters of **Tamil Department**, a book on **ICBFM-2017** by **Commerce Department** are the added stones which were a proud moment for our College.

Best Practice-II:

Institution of Endowment Awards

The College administrative body recognises every meritorious student by giving them cash awards

for bringing laurel to the Institution. The Institution also felicitates students with outstanding academic achievements in the august presence of parents on Graduation Day and in Annual Day. Staff members at the verge of retirement will contribute to the welfare of the Students.

CTCP cell designed for providing career guidance and special coaching for the competitive examination to the students and constitution of UDWC for the empowerment of women - the additional child of IQAC. Individual counselling is provided to students who are in stress by the Department of social work.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The up-gradation of College infrastructure facilities, efficient administration capabilities and fulfilment of suggestion of stakeholders at various stages led to NAAC grading 'A' in the year 2014. At present going for 3rd level of re-accreditation and Autonomy become possible under the direction evolved from IQAC meetings. Periodical submission of AQARs of respective academic years, bring out the future plans and actions.

The Teaching Learning process has 3 components,

i) Teacher

ii) Students and

iii) Learning Subjects

1. The quality of the Teacher is reviewed through a **self-performance appraisal method**.
2. As mentioned in the second component in **Teaching-Learning Practices**, the Students of various methodologies are used for the holistic development of the learners through **student support activities**. Different processes involved in the role of **students, social issues through different committees-women empowerment, sexual harassment elimination, placement activities, Intellectual property Rights and Orientation**.
3. **The Course Outcomes, Program Outcomes, Program Specific Outcomes attainment measurement mechanisms are frequently reviewed.**

Two examples of institutional reviews and implementation of Teaching Learning Reforms facilitated by IQAC.

1. Introduction of Quality Improvement Programme.

The aim is to improve the quality of Teaching by introducing students' feedback as a major parameter contributing to the overall faculty development.

2. Innovation and creativity in Teaching-Learning.

Diversity of the student body in terms of their educational background and experiences makes it necessary to implement **innovative teaching strategies** to enhance **Student Centric Learning**. All Departments are equipped with **modern teaching aids like Computers, LCD, and Overhead projector**. **English Department has well-equipped multi-lingual lab** used for language enhancement and to overcome the **English language phobia among students**.

Language Department encourages the students to critically review books, to write short stories, trained to write a research article and in public speaking. Education CDs, DVDs are made available as learning material. Various E-learning resources such as E-Journals, CDs and online databases such as INFLIBNET are used by the faculty for effective teaching and enhancing knowledge. Department of Bank Management's initiate of "Commerce Lab" to educate students with basic banking services.

Academic Initiatives:

Faculty members were encouraged to apply for more number of **Minor / Major Research Projects**.

Research project on **"Worship of Women Deities in and around Srirangam Division"** sponsored by **UGC-MRP** and **"Sangam Literature and its reconstruction form of Dramas in Modern Literature"** sponsored by **CICT (Central Institute of Classical Tamil)** were completed

The College has organised conferences at National Level with the innovative practice of accepting purpose in multidiscipline.

- During 2014-19, more than **three seventy four Research Papers were published in National and International journals**.
- **121 textbooks with ISBN Number have been authored during 2014-19.**
- **55% of faculty attend Conferences / Seminars / Workshops every year.**
- **257 faculty member completed the Doctoral Degree.**
- Introduction of **Ph.D. (Management) and M.Phil. (English) in 2014-15, PhD (Microbiology) and M.Phil. (English) in the year 2015-16 and M.Com. (CA) in the year 2018-19.**
- **139 Faculty Members are members of academic council, board of studies, board of examiner for many Colleges / Universities.**
- **Innovative Teaching Methods, Student Centric Methods, Experiential Learning and outcome-based education, are implemented.**
- **Student mentoring and identification of slow learners and advanced learners and initiation of remedial exercise are continuously practised.**
- **Achiever's day is celebrated every year.**
- **Orientation programmes for students on civil services and competitive examinations are conducted by CTCP (Centre for Training and Career Placement) cell**

Administrative Initiatives

1. The Institution has **permanent affiliation of 12B and Staff used 12B, privilege for travel grants.**
2. **Initiative for getting Autonomous status is in progress.**
3. **Meritorious Students' scholarships from endowment fund are disbursed every year.**
4. The College has powerful **ICT facilities and campus is Wi-Fi enabled.**

The following clubs have been started based on the suggestion from IQAC for the enhancement of students welfare and awareness

- Nutrition Club
- Legal Assistance Cell
- Swacch Bharath Cell,
- Urumu Dhanalakshmi Women Club,
- Udthagam (Radio Anchor training club),
- Electoral Literacy Club and
- Citizen Consumer Club.

Student Study Circle programmes increase the number of students visits to the library. This promotes the reading habit of the students that channelise to face the competitive examinations with courage and confidence.

A Newsletter is published every month which includes all the activities of the students, staff, clubs and the Departments and it is displayed on the notice board regularly. Industrial Visits and Educational tours to visit historical places make the students to have practical exposure.

The following table exhibits suggestions made by the peer team during II cycle and the action taken

Suggestions made by the peer team during II cycle	Action taken	
Strengthen research centres.	At present totally 8 Departments are recognized as research research activities. Ph.D. (Management Studies) M.Phil Mathematics have been started to strengthen research Institution.	
IQAC may be stream lined and more proactive.	IQAC is made more proactive by starting new add-on courses like Beautyician courses, Tailoring courses, industrial visit Workshop, Research skills for PG students etc.	
Coaching for competition examinations should be strengthened.	CTCP cell has been formed to strengthen the skill competitive examination.	
Improve facilities in the Girls Hostel.	Facilities such as indoor and outdoor games are installed to make students more proactive.	
Alumni Association may be formally registered and actively involved in college development.	Alumni Association sponsors 15 Tailoring machines for course for girl students.	
Steps may be initiated for obtaining an autonomous status to the college.	Our Institution applied for autonomy, and the peer team wait for NAAC visit to obtain the status.	

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Urumu Dhanalakshmi College is a Co-Educational Service Provider with sublime Infrastructure for implementation of radical ideas to uplift the rural Student Community. Gender equity demands the participation of women as Leaders and as Decision-makers. Equal benefits are to be given to both Genders and are supported by the Management. Our Institutional workplace guarantees equality in Gender so that they have equal opportunities to accomplish the Social, Mental, Physical and Monetary independence.

(a) Safety and Security:

1. The entire Campus is monitored 24/7 surveillance by 64 installed CCTV cameras, in each floor, the **passage of College, Auditorium, Principal's Chamber, Canteen, Main Gate, and Seminar Hall.**
2. **CCTV Camera** is one of the present Day Developments as it has increased tremendous prominence as a **compelling safety effort** in each floor encompassing the Grounds. **It averts wrongdoing, unnecessary loitering, untoward rates can be limited. For example, Trespassing can be controlled and Round-the-clock security monitors the activities inside the Campus.**
3. To uphold women's right on protection, **Women Cell** of the Institution creates healthy and secured social atmosphere. The awareness is spread by conducting **Seminars, Workshops, Guest Lectures and Debates.**
4. **Placards, Sign Boards, Name Boards** fixed in various places, of the Campus, to indicate the students about **Gender Equality.**
5. **Girls Hostel inside the Campus with full-time Residential Warden is available.**
6. Good Rapport maintained with staff in Administrative positions such as **Heads of the Department, Coordinators of various Clubs, Director, Counselors and Class Representatives.**
7. **Separate Tailoring and Training classes for Girl students are maintained by Alumni.**
8. **2 TN Battalion NCC wing of Urumu Dhanalakshmi College at present is mixed one.**
9. **Separate Women Club named "UDWC – Urumu Dhanalakshmi Women's Committee"** functioning for the welfare of the Girl Students, celebrating **Women's Day** every year.
10. **Two-wheelers stand for Boys and Girls inside the Campus** is available.
11. **Students accompanied by Staff members while attending outside programmes** is facilitated.
12. **Separate Rest Rooms for Women faculty members and Girl Students** are available.

(b) Counseling:

The mission of our College is to mould **Character and Careers.** We thrive on moulding the students with **mentoring. Mentoring and Counseling** will be done in each semester of the academic year. Students who need special attention and having problems such as **Stress, depression and anxiety are identified and proper counseling is given.** Our College has a **well-established Hospital having Medical coverage that is accessible to both Genders without any discrimination.**

1. **Mentor System is followed to solve the problem of the Students by Individual Counseling.**
2. **A well established and furnished Health Care Centre is working around the clock.**

(c) Common Room:

1. The well-established common room is available for **Students and Faculty** separately.
2. **Separate Restrooms** with incinerators are available.
3. **Separate halls** in the canteen for staff and the Students are available.
4. A common **reading hall** is provided to students and staff in the College Library.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management:

Bins have been kept at various places in the Institution to collect the Solid Waste. A separate bin is kept to collect Dry and Wet Waste. Staffroom, Office, Classroom etc. is provided with Dust Bin to segregate the Waste. All Departments in the College produce Solid Waste, in bulk such as Paper, old Assignment Book, Answer Sheets and Composition Note Books. Similarly, the Library produces huge paper waste such as **used sheets and Newspapers**. Pen, Pencil, Erasers, Plastic Bags are also taken as Dry Solid Waste. Wet Solid Waste is produced from Washrooms and Canteen. Housekeeping Staffs are working round the clock to manage it. The Waste is dumped at a particular spot in the Campus and

disposed it to the **Corporation vehicle at regular intervals**. The entire floors are cleaned daily.

E-Waste:

E-Waste is disposed by the **Computer Science Department** at a more substantial level. The e-waste is collected at one site and disposed to the vendors. The e-waste is CPU, **Monitors, Projector, Mother Board, Key Board and Mouse**. Similarly, the e-wastage generated by all the Departments are collected at one site and disposed to the vendor for the exchange of money.

Liquid Waste:

Liquid Waste in **Chemistry Lab and Micro Biology Lab** includes the **Acids, Bases and Organic liquids** which are collected separately in carboys. At regular intervals, these are **neutralised, diluted and disposed of in the Wash Basin**. Solid Waste is also disposed of by gathering in a pit at the secluded backyard of the Campus.

Wastewater recycling

Wastewater is collected in the pit nearby Girls hostel and used for watering the plants inside the College premises.

Maintenance of Water bodies and Distribution

Water bodies are maintained inside the College premises nearby Physics Department, Microbiology Department, Principal's room and in MSR Block. The Cauvery water tank situated behind the main block is used to distribute drinking water to all the blocks. Separate pipelines are available for each block leading to RO machines fixed near pedestrian paths. There are three bore wells nearby Main block, GRK block and Girls hostel. There are 25 water rotators which help to water the plants everywhere inside the Campus.

File Description	Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles**

2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certificates of the awards received	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Today's workforce is made up of a very diverse population of individuals from every part of the World, which creates Dynamic, Multiracial and Multi-Cultural Organisations. Sensitivity Training is given

to Teachers and Students to know the proper **Etiquette, Effective communication skill, and bully management style**. The large increase of female in the workforce has grown dramatically to account for almost more than half of the labour force. The Institution gives exposure to this generation about the cultural values, the importance of skills, ethics of life and the importance of languages for global communication through conducting programmes.

Human, the most evolved species have eventually developed a sophisticated way of verbal communication through the use of words, as what **Rabindranath Tagore** once said,

“If God has so wise, he would have made all the Indians speak one language, the unity of India has been and shall always be a unity in diversity.”

Communal harmony is a highly sensitive issue and cannot be soft-pedaled.

"???? ?????????? ??????????, ?????? ??? ?????"

Wherever women are worshipped, the god resides, let the women walk shoulder in the shoulder with Man to spread National Integrity and Communal Harmony.

Research has shown that diverse groups are more effective at problem-solving than homogeneous groups. The policies that promote diversity and inclusion to draw from the broadest possible **pool of talent, solve our toughest challenges, maximize employee engagement and innovation and lead by example by setting a high standard for providing access to the opportunity to all segments of our society**.

In an **inclusive environment**, people of all cultural orientations can freely express who they are, their own opinions and points of view, fully participate in Teaching, Learning, Work and Social Activities, feel safe from abuse, harassment or unfair criticism. **Cultural environments** shape the way that every person develops, and influences **Ideologies and Personalities**.

PG and Research Department of Tamil conducts Teachers' Seminar, organises special programmes that shows Institutional efforts. On 5-10-16, Dr. S. Asic Hameed, Assistant Professor spoke on **“Islamic Literature and Nachiar Tamil”** showing religious harmony that prevailed for years. NSS camp organised in March'2017 in a nearby village, Pappakurichi by taking events that shows **inclusive environment** such as **Socio-economic and Cultural Diversity**. On 24-7-18, Tamil Literary Association conducted a program on how literature increases qualities of a man to bring a Sustained Environment on various issues. The **Food Carnival** organized in association with **Jennis Academy** for the students brings out the kinds of food that prevail in different states and also how the socio-economic conditions are upheld in such events. Also, **Harmony Rally, Food with fire and without fire** for different environments and cultures, teach in the generation of young minds, social harmony. Thus the institution takes into account the communal living environment where the interaction takes place, families are nurtured, noble, social values are developed and services are shared.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The core values of the Urumu Dhanalakshmi College is,

- Integrity and Dignity
- Quest for Excellence
- Fostering the Students
- Inculcating Values to the Students.
- Promoting the use of Technology
- Transparency
- Faculty Empowerment

As human value is a principle that promotes wellbeing or prevents harm, it assures a happy and harmonious society. Hence these values are cultivated to the students and Staff through teaching and conducting various activities. Human Values are,

1. **Right conduct**
2. **Peace**
3. **Truth**
4. **Love**
5. **Non-violence**
6. **Discipline**

Right conduct includes values such as,

Self-help skills: caring for possession, diet, hygiene, modesty, posture, self –reliance and tidy appearance.

Social skills: good behaviors, inter personal relationship, helpfulness, zero wastage and good environment.

Ethical skills: code of conduct, courage, dependability, duty efficiency, ingenuity, initiative, perseverance, punctuality, resourcefulness, respect for all and responsibility.

A responsible citizen abides by all the Law and Order of the Country. They are entitled to exercise all the Fundamentals Rights and Duties such as **casting a vote, paying government taxes and protecting the Country from corruption being a good and responsible citizen of the Country.** Our College trained the Students through various clubs, NSS to keep the **Environment Clean, Water Management Clubs to Save Water Electricity, Nature trekking and Garden Clubs to preserve Natural Resources and by protecting Public Property.**

Responsibility is a moral duty that our student perform such as **preserving Culture and heritage etc. Awareness of the importance of** voting in election is done by our **Electoral Literacy Club.**

As we are entrusted with a **constitutional obligation, to see what is right, and fearlessly to express our opinion, to show the rights and responsible duties, the Institutional stakeholders owe the responsibility.** On the days such as **Independence Day, Republic Day,** Students are informed regarding the above, added to the pride of the Nation. Republic Day gives us Constitutional rights. On 24-10-16,

Programme on “**Vigilance awareness week**” was convened and N.Jayakumar from BHEL spoke on “**Rights and Duties of Public**” and how to be aware of and being vigilant from **Law Violators**. Education is a prerequisite to know all the above constitutional Obligations. Hence, the Department of Social Work organized ‘**Awareness Rally on Education**’ during Tribal camp at **Pachamalai (Kolli Hills)**, on 20-10-16 and programmes on problems and solutions for Tribal Issues showing their Values and Responsibilities were conducted. As far as values of Women, the Women Cell organizes programs on Women’ Day and arrange for special lectures that show **Human Values**, for example, **respect, acceptance, consideration, appreciation, listening, openness, affection, empathy and love towards other human beings**. On 26-07-18, the **Kargil Vijay Divas awareness rally** was organized from the College to Thiruverambur Fort to bring out the National spirit and the responsibilities. On 30-07-16, GCP book club organized a programme on “**Correct Manners and Etiquettes**” to bring the values and rights among the brethren of **Students’ Community**.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

National Festival:-

Our Urumu Dhanalakshmi College celebrates national festivals enthusiastically every year. All staffs and students gather in the college to celebrate national festivals.

1. National Festivals like **Independence Day, Republic Day, Gandhi Jeyanthi, Kamaraj Birthday (who first introduced noon meals scheme for the poor children)** are celebrated with utmost **zeal and enthusiasm**. Every year **Alumni** would be selected to host the National Flag on Independence day and Republic day. Our NCC Cadets, NSS Volunteers and other Students and Staffs participate in the Program. A Vibrant March Past was organised by the NCC officer and to honor NCC Cadets, Certificates were distributed to achievers of NCC Cadets who attended Training Camps to impart Patriotic fervor.
2. To foster the Regional Values, **Diwali, Ayutha Pooja and Pongal** are celebrated Every Year. The Traditional Festival of **Thai Pongal** is celebrated on January 14th (Tamil New year) every year with passion. The Rich Heritage and the Tradition of Tamil Culture are known to the Students through this celebration.
3. The **International Yoga Day is celebrated on the 21st of June every year**. The Students exhibit an enlightened speech on Yoga and different postures in Yoga to their peer group.

4. **Teacher's day** is celebrated on **the 5th of September**. Students organise programmes to felicitate the Teachers.
5. **Floral Tributes** are paid to mark the Death Anniversary of Honorable Former President **Dr APJ. Abdul Kalam**.
6. **International Women's Day on 8th March is celebrated in our College every year**. Many competitions such as folk dance, western dance, mime, variety entertainment for girls alone are conducted and prizes are distributed to the winners.
7. During the celebration of **Onam, Athapoo Kolam** competition is conducted every year.
8. A **carnival on food** is celebrated in February. Students would exhibit their talents in **Cooking, Floral arrangement and Garland Making**.
9. **Oath is taken on every Anti-Terrorism and National Integration days**.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of the Practice - Women Empowerment

Women constitute more than 60% of the total Student strength of the College. Majority of them belong to **drought and famine ravaged rural areas, where miserable conditions of utter poverty, illiteracy, ill-health and superstition** take hold of their lives. Thus they are doubly affected by the Backwardness and Discrimination. So the College has resolved to take up the cause of **Women Empowerment** for the sake of women students.

Objectives of the practice:

1. We Create an Environment through Awareness programme to enable the students to realize their potential for learning and solving their problems independently.
2. Conducting **Seminars and special sessions on Ragging, Eve teasing, and Dowry system to expose the ill-effects of the Evils**.
3. Handling the Student victims of exploitation of all sorts, **maintaining utmost confidentiality of the private life to protect their dignity**.
4. We involve Social activists and Government officials to enlighten the students on **Human Rights and Fundamental Freedom for Equal Rights and Opportunities**.
5. **We are organising Debates and Discussions on Gender Equality** to enable the Students to realize **Gender Sensitisation**, thus leading to more Equality and Harmony in Family and Society.
6. **We develop Vocational and Technical skills** among the Women Students by providing Special Training to enable them to become Independent earners of their living.
7. Extending Financial Assistance to the deserving poor women of disadvantaged sections to help acquire their Degrees.
8. Organising Health Camps for Women Students by Doctors for **Free Treatment of Women-related Health Problems and conducting awareness programmes** on the importance of **personal**

hygiene and prevention of seasonal diseases.

The Context:

1. The Women Students, in the beginning, were not enthusiastic about participating in the deliberations.
2. Lack of awareness of some Parents defeated the very purpose of sending their wards to the College for higher education.
3. As the Gender sensitisation programmes revealed several disparities and inequalities in families, that might not have noticed earlier, people especially the other Gender defame the Gender roles that would break up families and destroy Society.
4. Similarly, the various legal protective provisions for Women were misunderstood as undue favour, meant to belittle Men.
5. Under these circumstances, the College has thought it appropriate to forge ahead with the objective for which an **exclusive Cell is created – Women Cell (Urumu Dhanalakshmi Women Cell)**.

The Practice:

Discrimination against Women, even in the **21st century**, is reality. Gender Inequality has been a matter of grave concern across the Globe within the Countries. India still has a long way to go before achieving **Gender Equity and empowerment of women**. The College Girls account for **60% of the total strength, and most of them come from rural areas**. The majority of these belong to the weaker sections including **Scheduled Caste, Scheduled Tribes, Other Backward Classes and Minorities without proper access to education, health and other productive resources**. Therefore they remain mainly as the marginalised poor and socially excluded.

Joining a Degree in a College, in the Town and acquiring Higher Education involve money and higher things. So the Poverty-Stricken and Tradition-bound Parents reluctantly admit their daughters in the College. Being the most vibrant and dynamic segment, the youth, including **Girls are our most valuable Human Resource**. We can't afford to neglect our **Female force to be the victims of discrimination, exploitation and segregation**. So the College resolved to empower female students to face the vicissitudes of life boldly and successfully for a life of **Peace, Harmony and Dignity**.

To achieve this, College established (**UDWC - Urumu Dhanalakshmi Women's Committee**) with a Senior Women Teacher as its Coordinator and three other women Teachers as its Members. All Female Students are eligible to take membership irrespective of their Status.

The Coordinator and the Members of the Unit meet twice a month and decide to conduct awareness sessions during leisure hours sensitising the girls to know why and how they are given subservient role, despite their equal or even more abilities than their counterparts. They also draw an **annual action plan for organising various awareness programmes and interactive sessions**. The **Women Empowerment Cell** is working for the protection of Women's Rights and actively empowers women creating conditions for gaining confidence in their abilities. **Women students become aware of unjust gender discrimination, the Human Rights, and the Legal rights available for their protection, importance of Higher Education for enlightenment, mental and physical fitness**.

Evidence of Success:

As Girl's students and female staff constitute more than 60% of the total strength of the students, Women Empowerment followed as the best innovative practice. Empowerment of women is necessary for every development of the Society.

1. **Women Grievances cell** is constituted with one senior faculty as the convenor and four female staff as the members to look after the welfare of the Students and the Staff.
2. **UDWC (Urumu Dhanalakshmi Women Committee)** is to look after the girls and to train the students to excel in various academic and other extension and co-curricular activities.
3. Separate Tailoring Course is conducted for the Girl Students to survive and to earn their livelihood during their study.
4. Empowerment in the workplace can positively affect job satisfaction and performance; having equality in the workplace can greatly increase the sense of empowerment.

Problems encountered and resources required

1. Women Students' impulsiveness in the matter of love in the adolescent age is a **sensitive issue** to be dealt with by the Women Teachers.
2. Organising various motivational and counselling programmes during Working Hours were found to be difficult.
3. **Implementation of the Annual Plan and its monitoring** has become a tough task.

Innovative Practice - II

Title of the Practice - SOCIO –ECONOMIC DEVELOPMENT THROUGH SIX SIGMA

Socio – economic development and empowerment of the disadvantaged groups is a comprehensive area and needs to be understood regarding different frameworks. Within the socio-economic framework, development is referred to as improved education, incomes, skill development and employment. Social contribution is a distinguishing thread running through the fabric of the educational framework. Its overall vision can be included in the following six domains based on six sigma to empower the adopted communities - **The students.**

1. Economic independence
2. Holistic health and social services.
3. Environmental conservation.
4. Value-based quality education for all.
5. Reaching the lowest, the least, last and the lost.
6. Scholarship to meritorious students.

Objectives of the practice:

1. To provide economic independence and awareness among students to honour equal pay to both gender in the working environment to recognise their work valuable both socially and economically.
2. To provide holistic health and social service, clean sanitary living condition is available which includes adequate number of toilets for both girls and boys, proper drainage system, waste disposal, recycling of wastes, yoga centre for students, mid-day meals to deserving students are available.
3. To concern the importance of protecting the Environment, conservation of freshwater is to save the

lives of the plants, animals and mankind. Preservation and conservation are motivated through NCC, NSS, YRC, RRC, Nature clubs, water management clubs, Trekking clubs and garden clubs of our College.

4. To render affordable value-based quality education, ICT based initiatives for empowering masses, support for weaker section, coaching for competitive exams by CTCP cell, vocational skill development courses and continuous arrangement and organisation of frequent and personality development workshops are provided.
5. To reach the lowest the least, last and the lost is to promote economically weaker section, the rural mass and the disadvantaged community by helping them to become refined individual by providing elite education.
6. To provide financial assistance to meritorious students paves the way to help the needy poor and downtrodden students.

Context:

Education is a powerful weapon bringing out social development through economic independence. Under this add on courses such as Tally, tailoring courses for women were conducted by the College so that our students are self-employed to be self-sufficient in their living standard. Economic independence is a necessary precursor for the creation of a politically independent nation. Economic independence means local ownership of resources and the means of production for the utilisation of natural health.

As students are unaware of holistic health and social services and environmental conservation, admission of a member into NCC, NSS and YRC, Nutrition clubs made them to know about it clearly.

Our Institution's main aim is to educate the mass by providing value-based quality education by reaching the lowest the least, last and the lost.

The Practice:

To ensure a sustainable model of societal development, our institution follows the six sigma approach. Sigma means that all these six components have interaction amongst themselves and the cumulative effect of all these are many times more than their individual effect. Holistic health is an approach to life. Rather than focusing on illness or specific parts of a body this ancient approach to health consider the whole person and how students interact with environment. It emphasises connection of body, spirit and mind. Our Institution owns Lakshmanadas Hospital inside our campus serving the poorest of the poor in and around Kattur village and for the benefit of the student and the staff.

Evidence of success:

- Initiation of B.Com (CA) and M.Com (CA) classes
- Regular health check-ups and blood donation camps by NCC, NSS and YRC.
- Free mid-day meals to deserving students
- Yoga camps and regular sports activities.
- Regular association activities cater to the needs of the students, especially by CTCP Cell. Career Training and Career Planning cell organise programs such as guidance for competitive examinations.

Problems encountered and resources required:

- Additional resources are required in terms of land, building manpower and other infrastructure, with growth in the number of initiatives and the stakeholders.

Some students avoid the programmes and deny such types of activities but our learned faculty convince them and ultimately they agree for the plantation work and realise the value and importance of the nature and environment. Not enough but they plant more and more plants and take an oath for the protection of the plants for the balance of nature.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The College imparts higher education to uplift by strengthening the downtrodden and marginalised people.

Students, along with their academic development, their capabilities, talents and passion are mentored by faculty members. To fulfill the cherished Vision of the College, poor students have been given preference in doing higher education. The College was started in 1970 with only one degree (BA Economics) Programme. In a span of 50 years, the College has extended to offering 16 UG courses and 14 PG Courses. During 2018-19, there were 3000 students with 147 faculty members.

Enrichment Programmes are conducted for Students in the form of **Bridge course** subject to specific **Add on courses, Field and Industry Trips etc.** Students are rigorously trained to achieve maximum marks and as on date, we have **85 University ranks**. Students were trained in literary event to get prizes in Inter-Collegiate Competitions.

GCP book club, Bharathi Reader's forum, Book Review club is functioning regularly to improve the analyzing skill of the Students. **Centre for Training and Career Planning (CTCP)** Committee trained the students for Competitive Examinations and Career Guidance.

To promote Research, the College Sponsors Conference and Seminars and is now a **Recognized Research Centre for Commerce, Tamil, Physics, Chemistry, Mathematics, Economics, Management Studies, Microbiology and English**. Nearly 450 International papers have been presented and published by our staff.

Achievers are honoured on Achiever's Day. Academically brilliant students are awarded **endowment award in the College Annual Day**. Slow learners are encouraged and mentored to perform better through an efficient Mentoring System.

Each Department is having an Association which **conducts Events, Seminars, special lectures, competitions regularly**. Students are trained in various skills like **Oratorical, Poem Writing, Slogan Writing, and Writing Research Articles etc.**

Holistic education to students interested in National Services:

The Motto of NSS is “**Not me but you**” which reflects the essence of democratic living and upholds the needs for Selfless Service and appreciation to show consideration for Human Beings. The NSS is part of our **Academic, Social and Personal Life** as it is the third dimension of education. Our College has **Four NSS** units of which 400 students were engaged in various Social Activities. NSS Students actively engaged in cleaning in and around College Campus. Every year NSS units will conduct **7 days Special Camp** in the Village near our College. Apart from routine activities, NSS Students actively organize **Dengue Awareness Campaign, Planting of Tree Saplings, Swachh Barath Awareness Rally, Eye Screening Camp and Women Empowerment Programmes.**

National Cadet Corps

National Cadet Corps comes under **2TN Battalion NCC** which is one of the oldest unit in NCC organization. Our NCC is a mixed unit which has a strength of 90 cadets out of which one third is allotted for girls. Boys and girls attend 20 parades in our institution. Cadets are sent for higher-level training like **Firing, Obstacle jumping, Trekking**, etc. Apart from this Cadet have been regularly attending Camps like **Republic Day Camp at New Delhi, Tal Sainik Camp at New Delhi, National Integration Camps, Special National integration camps, Basic Leadership Camps, Advanced Leadership Camps, Cultural Camps, Sports Camps and Group level Regular Training camps.** NCC cadets participate continuously in social awareness rallies like **Swachta Seva, Anti- Tobacco, Blood Donation awareness rally, Anti- Corruption rally etc.**

NCC Students actively participate in all College activities, act as a guard of Honor in every activity in the College Premises. **Y.Balakumar of III - B.Com won Gold Medal in All India Republic Day Camp held at New Delhi in the Year 2017. S. Mariappan of II - B.Sc. Microbiology won Gold Medal in All India Republic Day Camp held at New Delhi in the Year 2016.**

Holistic education to the students interested in Cultural Activities:

Inter-Departmental cultural competitions were conducted annually which covers **Theater Events, Dance, Music, Fine Arts and Literary Events.** Our College, in association with National College, conducted Mega Cultural Event in the year 2019 and bagged Awards also. Students were encouraged to participate in **BARD-FEST** every year and got prizes too. These students, along with their passion for Culture, have excelled in Academics.

Holistic Education to Students interested in Sports and Athletics:

Sports play a pivotal role in shaping one’s personality and maintaining Good Health. Every student is encouraged to take part in both **Indoor and Outdoor** activities. College provides facilities like **Cricket, Football, Volley Ball, Net Ball, Kabaddi, KhoKho, Handball, Chess etc.** to the Students. Students are encouraged to participate in **League Tournaments** organized by District Sports Associations. Bharathidasan University **Inter Collegiate Tournaments** are arranged in the College campus to develop, a spirit of healthy competition among players.

The College is proud to have quite a few **International and National stars.** During the last five years few of our Students excelled in National and International Meets:

- **Mr. K. Thirumurugan, II M.A** in the year 2016 represented India in **INDO – Bhutan Athletic meet and secured Gold Medal in 100mtrs race.**

- **K. Premkumar** - III B.A secured **Bronze Medal in Boxing in the Rural National Boxing Championship in the year 2016.**
- **B. Siranjeevi** secured the **gold medal in the Rural Games National Championship in Silambam in the year 2018.**

To ensure a sound body and mind of the students, they are given ample time to participate in the **Gym** workout. Apart from this **Yoga training** is imparted to the students. The students are motivated to appear for the **uniformed service by regularly organizing practical classes.**

Participation of girls in sports activities are also encouraged by way of organizing **coaching camps, inviting experts for motivation, conducting tournaments etc.**

Holistic education to students interested in Extension Activities and Environment Consciousness:

Clubs organize projects like **Green India, Swacch Bharat, Road Safety, First Aid Course, Blood Donation Camps etc.**

The Institution was awarded **“Best overall Excellence in CSR”** in the year 2018 by Tiruchirappalli Corporation.

Thus Urumu Dhanalakhmi College moulds the Character and Career of each of Our students by making them, holistic Individuals.

5. CONCLUSION

Additional Information :

Participation in NIRF (National institutional Ranking frame work)

College has got **85 University** ranks for Academic excellence.

Republic Day participation by NCC Cadets at New Delhi includes

- **Revathy. S - BCA**
- **Thatchayini. S - BCA**
- **Kalaiselvan. R - B.Com**
- **Balakumar. Y - B.Com**
- **Madanagobal. S - B.Com**
- **Baryjoel. A - B.Com**
- **Mariappan. P - B.Sc. Microbiology**
- **Noor Mohammed. S - BCA**
- **Manikandan. S - B.Sc. CS**

Our College Sports Team consist of

- **M. Thirumurugan** M.A. Economics, Gold Medalist in 2016 as an Athletic representation.
- **Major Prabakaran** as an Army Officer,
- **P. Suresh Kumar** of B.A., **M. Jeevan** of Social works, represented and got Common wealth Gold medalist in Power lighting.
- **S. Raghunathan** in South Asian federation in World Police Games.
- **B. Chiranjeevi**, Gold Medalist in International Event in Sillambam.
- **V. Logeswaran** of B.S.W. got international Gold Medal for Kabbadi.
- **P. Krishnan** of I B.Lit., got International Gold Medal in Silambam.
- **B. Arun Adaikalaraj**, Silver Medal in Weight lifting by All India Inter University.
- **M. Abilash** Christopher won Gold Medal in Weight lifting in Common wealth Games, South Asian Games and National Champion also.
- **S. Venkateswaran** got Bronze Medal in All India Inter University.

Significant increase in the number of Ph.D. Supervisors and 250 Ph.D.'s completed since inception.

Following are the awards bestowed on the Institution.

1. Swacch survekshan 2018.

2. Swacch swvekshan 2019 by Tiruchirappalli Corporation.

9 Faculty Members visited abroad to present their research papers and also served as **Chair Persons**.

First Video Conferencing and online viva-voce examination was conducted two decades ago in our College.

Concluding Remarks :

The Institution has now completed 50 years in the field of education and is now progressing for the **3rd cycle of NAAC Re-Accreditation** and the College was accredited with **“A” Grade at the 2nd cycle** and we are yet to celebrate **Golden Jubilee Celebration** in the year 2021.

With tireless effort of the proactive and participative management, the academic growth is sustained and the harmonious relationship is maintained among the **Faculty, Students and Management** which remains as a key of success. The vision of the Founder is fulfilled to accommodate the economically downtrodden and to uplift the socially marginalised.

1. To impart life skills to make the students self-reliant.
2. To inculcate employability skills and diversified Career enrichment Programmes.
3. To enhance MOUs, Collaborations, and linkages.

The curriculum of the Institution reflects the Global trends in Higher Education by the adoption of **CBCS, ICT enabled Teaching, career oriented and Foundation Course**. The Teaching and Learning modalities and the **research culture** is reflected in research publications.

- 121 edited and published books.
- 374 UGC listed journal during last five years.
- 257 PhDs awarded during last five years.
- 85 University Rank holders.
- 8 Sports person were awarded Gold and Silver medals in National and International events
- Six Sigma approach for Women empowerment and women counselling.
- 9 smart halls with ICT tools and 58,003 books with digital library.
- Excellent infrastructure with cutting-edge ambience.
- 287 social relevant extension activities and outreach programme by social work students.

Effective Governance, Leadership with proactive Management process helps to achieve Vision and Mission of the Institution along with upholding cultural and traditional values. Budgeting and optimum utilization of finance insures **transparency in financial management**. The Institution nurtures alumni meeting every year to the development of the Institution in the form of their financial and non-financial contributions.

The College strives to be an ambassador of social change inculcating an awareness of the great need for Social Justice based on the grandeur of humanity. The College constantly ingeminate its purpose of existence through its **Vision, Goals and the embraced values**.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above Remark : Input edited as per the document provided by HEI in clarification.</p>																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 38 Answer after DVV Verification: 30</p> <p>Remark : Observation accepted, edited accordingly.</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>2</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Remark : Input edited as per the report provided in clarification by HEI.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	1	1	2	1	1	2018-19	2017-18	2016-17	2015-16	2014-15	1	1	1	1	1
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	1	2	1	1																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	1	1	1	1																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p>																				

2018-19	2017-18	2016-17	2015-16	2014-15
22	17	44	27	34

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
34	14	44	17	26

Remark : Input edited as per metric 1.2.2

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	13	13	13

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	13	13	13

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

1.3.3.1. Number of students undertaking project work/field work / internships

Answer before DVV Verification : 150

Answer after DVV Verification: 150

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*

1) Students

2) Teachers

3) Employers

4) Alumni

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Answer before DVV Verification : B. Feedback collected, analysed and action has been taken

Answer After DVV Verification: B. Feedback collected, analysed and action has been taken

2.1.1 Average Enrolment percentage (Average of last five years)
2.1.1.1. Number of students admitted year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1198	1250	1173	1095	998

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1198	1250	1173	1095	998

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1606	1628	1490	1514	1464

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1606	1628	1490	1514	1473

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1113	1142	1085	1005	904

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1113	1142	1085	1005	904

328	326	303	300	288
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Remark : Observation accepted, edited accordingly. Referred extended metric 2.2

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

2.3.3.1. Number of mentors

Answer before DVV Verification : 147

Answer after DVV Verification: 143

Remark : 1) A full-time teacher is one who is employed for at least 90% number of hours of work during the year. 2) Only full-time teachers can be considered as mentors hence w.r.t 3.1 the input has been edited.

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 1173.5

Answer after DVV Verification: 1138

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	4.2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1.2

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

3.1.2.1. Number of teachers recognized as research guides

Answer before DVV Verification : 36

Answer after DVV Verification: 34

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

3.1.3.2. Number of departments offering academic programmes

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
16	16	16	16	16

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
17	16	16	16	16

3.2.2. Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	5	7	6	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	1

3.3.2. Number of research papers per teachers in the Journals notified on UGC website during the last five years**3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
94	74	73	74	58

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
26	11	8	3	7

3.3.3	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>60</td> <td>10</td> <td>19</td> <td>17</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>7</td> <td>0</td> <td>3</td> <td>2</td> </tr> </tbody> </table> <p>Remark : Considered only those books and chapters whose ISBN number, date of publication is mentioned and edited accordingly.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	15	60	10	19	17	2018-19	2017-18	2016-17	2015-16	2014-15	0	7	0	3	2
2018-19	2017-18	2016-17	2015-16	2014-15																	
15	60	10	19	17																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	7	0	3	2																	
3.4.2	<p>Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years</p> <p>3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1211 1046 1346"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>3</td> <td>1</td> <td>2</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1424 1046 1559"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Observation accepted, edited accordingly.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	6	3	1	2	0	2018-19	2017-18	2016-17	2015-16	2014-15	1	0	0	1	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
6	3	1	2	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	0	0	1	0																	
3.4.3	<p>Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</p> <p>3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1957 1046 2092"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>59</td> <td>52</td> <td>40</td> <td>58</td> <td>48</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	59	52	40	58	48										
2018-19	2017-18	2016-17	2015-16	2014-15																	
59	52	40	58	48																	

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
56	49	36	47	48

Remark : Independence, Republic, International yoga day not considered and edited accordingly.

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	9	9	0	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	2	0	0

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 13

Answer after DVV Verification: 10

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4.82	75.00	80.00	28.93	2.59

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Observation accepted, edited accordingly. constriction of new building, purchase new

	equipment and purchase of furniture and fixtures are not found in the audited income and expenditure of HEI.																				
4.2.2	<p>The institution has subscription for the following e-resources</p> <ol style="list-style-type: none"> 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above</p>																				
4.2.4	<p>Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year</p> <p>4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 103 Answer after DVV Verification: 103</p>																				
4.3.3	<p>Bandwidth of internet connection in the Institution</p> <p>Answer before DVV Verification : A. 750 MBPS Answer After DVV Verification: E. < 05 MBPS Remark : Observation accepted, edited accordingly.</p>																				
4.4.1	<p>Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)</p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>28.56</td> <td>69.04</td> <td>42.88</td> <td>42.12</td> <td>7.67</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>18.71</td> <td>16.39</td> <td>14.95</td> <td>11.55</td> <td>5.17</td> </tr> </tbody> </table> <p>Remark : Observation accepted, edited accordingly.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	28.56	69.04	42.88	42.12	7.67	2018-19	2017-18	2016-17	2015-16	2014-15	18.71	16.39	14.95	11.55	5.17
2018-19	2017-18	2016-17	2015-16	2014-15																	
28.56	69.04	42.88	42.12	7.67																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
18.71	16.39	14.95	11.55	5.17																	
5.1.2	Average percentage of students benefitted by scholarships, freeships etc. provided by the																				

institution / non- government agencies during the last five years

5.1.2.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
38	38	38	38	34

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
38	38	38	34	34

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

5.2.2 Average percentage of students progressing to higher education during the last five years

5.2.2.1. Number of outgoing student progression to higher education during last five years

Answer before DVV Verification : 572

Answer after DVV Verification: 212

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	0	1	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	1	1

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	0	1	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	0	1	3

Remark : Input edited as per the clarification document.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
18	11	04	25	12

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	0	0	0

Remark : Observation accepted, edited accordingly.

5.3.3	<p>Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)</p> <p>5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 392 1046 524"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>11</td> <td>09</td> <td>10</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 604 1046 736"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>2</td> <td>1</td> <td>3</td> <td>2</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	15	11	09	10	10	2018-19	2017-18	2016-17	2015-16	2014-15	3	2	1	3	2
2018-19	2017-18	2016-17	2015-16	2014-15																	
15	11	09	10	10																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	2	1	3	2																	
5.4.2	<p>Alumni contribution during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification : C. 3 Lakhs - 4 Lakhs Answer After DVV Verification: E. <1 Lakhs</p>																				
6.3.3	<p>Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years</p> <p>6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1216 1046 1348"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1429 1046 1561"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1	1	0	1	0	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	1	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	1	0	1	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	1	0	0																	
6.3.4	<p>Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).</p> <p>6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1919 1046 2051"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>59</td> <td>22</td> <td>13</td> <td>2</td> <td>9</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	59	22	13	2	9										
2018-19	2017-18	2016-17	2015-16	2014-15																	
59	22	13	2	9																	

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	9	1	1

Remark : Observation accepted, edited accordingly.

- 6.5.3 **Quality assurance initiatives of the institution include:**
- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
 - 2. Collaborative quality initiatives with other institution(s)**
 - 3. Participation in NIRF**
 - 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**
- Answer before DVV Verification : B. 3 of the above
 Answer After DVV Verification: C. 2 of the above
 Remark : Input edited as per the clarification document provided by HEI.

- 7.1.2 **The Institution has facilities for alternate sources of energy and energy conservation measures**
- 1. Solar energy**
 - 2. Biogas plant**
 - 3. Wheeling to the Grid**
 - 4. Sensor-based energy conservation**
 - 5. Use of LED bulbs/ power efficient equipment**
- Answer before DVV Verification : B. 3 of the above
 Answer After DVV Verification: B. 3 of the above

- 7.1.4 **Water conservation facilities available in the Institution:**
- 1. Rain water harvesting**
 - 2. Borewell /Open well recharge**
 - 3. Construction of tanks and bunds**
 - 4. Waste water recycling**
 - 5. Maintenance of water bodies and distribution system in the campus**
- Answer before DVV Verification : A. Any 4 or all of the above
 Answer After DVV Verification: B. 3 of the above
 Remark : Observation accepted, edited accordingly.

- 7.1.5 **Green campus initiatives include:**
- 1. Restricted entry of automobiles**
 - 2. Use of Bicycles/ Battery powered vehicles**

	<p>3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants</p> <p>Answer before DVV Verification : Any 4 or All of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <p>1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities</p> <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: D.1 of the above Remark : 1) Option 4 is considered. 2) Internal green audit is not considered. 3) Energy auditor Stamp is not provided hence energy audit is not considered.</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <p>1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p> <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above Remark : As per the geo tagged photos provided in clarification the input is edited.</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <p>1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. 1 of the above Remark : Input edited as per the clarification document provided by HEI.</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>976</td> <td>966</td> <td>966</td> <td>924</td> <td>919</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>830</td> <td>830</td> <td>830</td> <td>830</td> <td>830</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	976	966	966	924	919	2018-19	2017-18	2016-17	2015-16	2014-15	830	830	830	830	830
2018-19	2017-18	2016-17	2015-16	2014-15																	
976	966	966	924	919																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
830	830	830	830	830																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>46</td> <td>46</td> <td>46</td> <td>44</td> <td>41</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>32</td> <td>32</td> <td>32</td> <td>31</td> <td>31</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	46	46	46	44	41	2018-19	2017-18	2016-17	2015-16	2014-15	32	32	32	31	31
2018-19	2017-18	2016-17	2015-16	2014-15																	
46	46	46	44	41																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
32	32	32	31	31																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1190</td> <td>1183</td> <td>1100</td> <td>1087</td> <td>1045</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>328</td> <td>326</td> <td>303</td> <td>300</td> <td>288</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1190	1183	1100	1087	1045	2018-19	2017-18	2016-17	2015-16	2014-15	328	326	303	300	288
2018-19	2017-18	2016-17	2015-16	2014-15																	
1190	1183	1100	1087	1045																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
328	326	303	300	288																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>832</td> <td>916</td> <td>796</td> <td>612</td> <td>525</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	832	916	796	612	525	2018-19	2017-18	2016-17	2015-16	2014-15					
2018-19	2017-18	2016-17	2015-16	2014-15																	
832	916	796	612	525																	
2018-19	2017-18	2016-17	2015-16	2014-15																	

832	916	796	612	522
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3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
147	144	144	136	127

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
147	144	144	136	127

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15276800	16288900	11034904	11680860	10333915

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
192.63	106.83	150.98	80.76	45.18

4.3 **Number of Computers**

Answer before DVV Verification : 219

Answer after DVV Verification : 173