YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**URUMU DHANALAKSHMI COLLEGE**
• Name of the Head of the institution	**Dr. E. R.RAVICHANDRAN**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**04312531669**
• Mobile no	**9443185630**
• Registered e-mail	**iqacudc@gmail.com**
• Alternate e-mail	**principaludc@gmail.com**
• Address	**Urumu Dhanalakshmi College, Kattur**
• City/Town	**Tiruchirappalli**
• State/UT	**Tamil Nadu**
• Pin Code	**620019**
2.Institutional status	
• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Rural**

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Bharathidasan University**	
• Name of the IQAC Coordinator	**Dr. R. Krishnakumar**	
• Phone No.	**04312531669**	
• Alternate phone No.	**9443186332**	
• Mobile	**9443186332**	
• IQAC e-mail address	**iqacudc@gmail.com**	
• Alternate Email address	**srkudc7@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://udc.ac.in/udc_staff/documents/qa_report/AQAR_REPORT_15_06_2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://udc.ac.in/udc_staff/documents/handBook/2020-2021-_Calendar_Book.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**81**	**2007**	**31/03/2007**	**31/03/2012**
Cycle 2	**A**	**3.04**	**2014**	**24/09/2014**	**23/09/2019**

6.Date of Establishment of IQAC	**12/10/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organizing public awareness programmes via online on social issues like Covid 19 etc. by various organizations.

IQAC has encouraged Students and faculty members to participate in various Conferences, Seminars and Cultural Activities, cocurricular Activities and also publish articles in indexed journals.

Provide training to the junior staff members in ICT

Conducting academic and non academic activities through departmental association.

To promote internet access in all departments Library, a separate smart class room to conduct online classes.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To develop the quality of online mode teaching in pandemic situation	**Executed**
Advised to conduct training and placement programs to all UG & PG students to face their interviews and competitive examinations via online mode	**Executed**
Academic Audit of teachers.	**Executed**
Admission – All the seats are to be filled up.	**Executed**

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC Committee	**17/04/2021**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	**26/02/2022**

Extended Profile

1.Programme

1.1   **42**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1361**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **1361**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **758**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **120**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **44**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	42
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	1361
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	1361
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	758
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	120
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	44

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	92
4.2 Total expenditure excluding salary during the year (INR in lakhs)	738.3
4.3 Total number of computers on campus for academic purposes	217

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Syllabus followed as per Bharathidasan University norms

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, Collegenotifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations.The institute prepares an institute-level calendar and subsequently every

department prepares its academic calendar.The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances.

The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

42

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

145

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum.

Gender Sensitization

The college has Women Grievance Cell and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security.

Environment & Ecology

Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. The College has an integrated rain water harvesting System . The waste water is reused for gardening in the college campus .There is an extensive ongoing tree plantation program. College celebrates the day of National importance as Earth day, Environment day and Ozone day.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

147

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

147

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

784

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

771

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The wide range of continuous assessment components that include, Daily Home Assignments, Class Assignments, Seminars and Group Discussions, Additional Assignments, Quizzes, Class Tests, Projects, Internships, Viva-voce examinations and attendance, enable effective assessment of learning levels of students. In addition, teacher-student interactions, reports of Class Committees and Proctorial meetings help in identification of different levels of learners. Faculty members and various Committees regularly review the academic progress and counsel students to improve their performance to ensure their academic growth.

Special measures taken to support relatively slow learners are as follows.

- **Organizing Extra Classes**
- **Remedial and Tutorial Classes are held to prepare them for remedial exams**
- **Assistance from classmates and senior students is arranged**
- **Providing tutorial assignments • Providing lectures uploaded**

on web and extra reading material to improve basic
understanding of subject

- Encouraging them to study courses on developing soft skills
to master understanding of language
- Encouraging them to participate in various activities to
develop social skills

Schemes for advanced learners The Institute offers several
opportunities for advanced learners to augment their talent and
meet their learning needs:

- Students are encouraged to make research contributions in
their major project at the PG level and publish their
results in journals and also present it at National and
International Conferences.
- Students are encouraged to participate in summer research
fellowship programmes at prestigious research institutes and
laboratories.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2493	137

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many
ways, for example, lecture method, interactive method, project and
field work method, computer-assisted method, experiment method etc

Some Student centric methods are given below:

Project methods: The project work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views.

Interactive methods The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc

ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. The institution adopts modern pedagogy to enhance teaching-learning process.

Experiential learning: Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually.

Student Seminars: The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience

Black-board presentation: In this method, each student is given a certain question. And student has to solve this problem in the black-board. The department of mathematics this method

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by Common library, online search engines and websites to prepare effective presentations.

Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

Video Conferencing- Students are counseled with the help of Google meet applications.

Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

Online competitions- Various technical events and management events such as Poster making, Project presentations,paper presentations etc. are being organized with the help of various Information Communication Tools.

Workshops- Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulations etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

137

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. Cycletests are conducted regularly as per the schedule given in academic calendar. The weightage for the Cycletests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

For transparent and robust for internal assessment, the following mechanisms are conducted (Department level)

- Internal Examination Committee .
- Question Paper Setting.
- Conduct of Examination
- Result display
- Interaction with students regarding their internal assessement.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound.
- The college follows strictly the guidelines and rules issued

- by the affiliating university while conducting internals and semester-end examinations.
- At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process.
- The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher.
- The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made.
- If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting
- The students are also made aware of the same through Tutorial meetings

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- **At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.**
- **The copies of the syllabi are kept in the department. It is distributed beginning the semester /year, and/or write among students. However, the student can download the syllabus from the website of Bharathidasan University, www.bdu.ac.in**
- **A link of Bharathidasanuniversity is given to download the syllabus and other respective information in the college website www.udc.ac.in**
- **Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject. 5. Following are the evaluation process of PO, PSO and CO.**
- **For post-graduate courses (i) Seminar presentation (ii) Short quizzes or objective questions (iii) Home assignments/tutorials Extension Work (iv) Project work if provided in syllabus**
- **For under-graduate courses (i) cycletest in each month as decided in the syllabus (ii) Black-board presentation (iii) Quizzes or objective questions, if needed. . Marks of cycletest are recorded in a register. The marks of model and internal exams are uploaded online to the university.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

865

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.udc.ac.in/naac.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

39

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Urumu DhanalakshmiCollege though does not have any defined ecosystem including incubation centre established under the mandate from any statutory authority but it has developed a spirit of encompares various outreach programmes for creation and transfer knowledge.

Career guindance cell: Centre for Training and Carreer Planning(CTCP) of Urumu DhanalakshmiCollege was established for collaborative activities in areas of training and research and to arrange field/industrial visits and campus interviews.

publications: The College publishes amagazine in every semester.The in house newsletterpublish to document various activities and achievements, primarily by the staff, both teaching and non-teaching, who have strived hard individually and collectively in different areas, students related achievements are also included. Most of the departments of the college publish

their departmental magazines.

Language Laboratory: Englishlanguage laboratory was established to meet the growing demands of students who are keen to develop their speaking skills and personality by organizing workshop, linguistics classes etc. T

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

45

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

At Urumu Dhanalakshmi College, extension activities are integrated with Curriculum. Theyare considered as extended opportunities, intended to help and serve the society and in turn, the students are sensitized to social issues leading to their holistic development. Social Issues identified by the Institution to sensitize student for their holistic development:- Lack of medical help especially in Rural India, Awareness on Cleanliness, Road Safety, Voting, Personal health, Global Warming, AIDS Awareness, need for blood during emergency, Loneliness of Aged and Orphans, Women Harassment, Gender sensitization, Communal Harmony, Waste management Awareness, privileges to under privileged, Corruption, sensitivity towards sacrifice of Armed Forces, Drug Abuse, Cashless Transaction are some of the activities of social Issues

which are carried out to sensitise the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1954

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Urumu Dhanalakshmi College was established in the year 1970 under, "Urumu Dhanalakshmi College Council" and is a Centre for higher learning for both men and women at Graduate, Post Graduateand Doctoral level. The vision of Urumu Dhanalakshmi College is to provide need-based quality education to all sectionsof the society. Over the years, the College evolved into one of the most proactive institutions of higherstudies in Tamilnadu. Urumu Dhanalakshmi college is playing a valuable role in moulding the students'career and future in life. The supportive facilities of the campus are developed for effective ambience for curricular, co-curricular, extra-curricular and administrative activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution provides a comprehensive indoor and outdoor games infrastructure. To motivatesports participation, regular sports activities are offered in the campus. All UG and PG students areencouraged to participate in sports activities after the class hours. Inter-Departmental sports activities areconducted regularly. Spacious and well-equipped outdoor play area in the campus ensures effectivetraining for players. The playground is

effectively useful for conducting various intra and inter-college sports events and annual sports meet. Special facilities such as separate green rooms for girls and boys, first aid requirements, and equipment room are available. Coaching is offered for Kho-Kho, Athletics, Cricket,Handball, Netball, Kabaddi, Volleyball and Weight lifting to prepare the players for District, State,National and International level sports competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.udc.ac.in/udc-seminar-halls.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

70

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has been automated using "NIRMALS" (Network Information Resources Managementof Academic Library System) Software in the year 2011. A high performance Library ManagementSystem, with modern capabilities built from long experience. NICE provides an end-to-end solution whichis easy to deploy, manage and use. NIRMAL Software takes care of all the Administrative andManagement functions of the Library. It organizes and manages the information about Books andPeriodicals. NIRMALS is a 32 bit Microsoft Windows XP / Windows 7 and 8 based software package forLibrary Automation.The Library has beenprovided with Internet connectivity for browsing the e-resources. The library has a Network ResourceCentre wherein they have access to e-resources and provide online access to the core digital resources inthe ICT area.The Library subscribes to Electronic Databases such as "National Library and InformationServices Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGCINFONETDigital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium. The NLISTproject provides access to e-resources. Through Institutional membership, more than 6000 ejournalsand 35,000 e-books can be accessed under N-List. The students and staff members have the facility to access the N-LIST resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-	A. Any 4 or more of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.5

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In order to gear up with the transformation that is happening across the globe in all walks of lifeincluding Education Sector, the Institution aims with adequate ICT infrastructure to

facilitate Teaching andLearning activity for its Stakeholders. The campus is digitally well equipped for effective ClassroomDelivery, focused information sharing and Knowledge assimilation. To ensure this a good number of classrooms are equipped with Plug and Play facility in the College. nine Seminar Halls are made ICT enabled with Wi-Fi as well as LAN connectivity. Auditorium made with cutting edge technology fulfils the academic appetite of the students during Conferences, Symposiums, TED-Talks etc. The Library has a student information centre where students and staff are allowed to access theinternet at free of cost.Departments are well equipped with the sufficient number of laptops for their faculty to use them inclassrooms as needed for their content delivery with LCD and associated facilities in the classrooms. All Departments are connected with Intra and Internet along with scanning and printing facility andaccessories like pen drives, external hard disks to prepare and keep their digital teaching content

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

217

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

70

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has 92class rooms for UG, PG, M.Phil. and PhD Programmes and 12 laboratories of various Departments. Library Library Materials and services are automated and connected with commercial software calledNIRMAL. Books and Journals are bar-coded for use. Easy accessibility of materials helps the usersthrough the web Online Public Access Catalogue (OPAC). Internet facility is given to the users of thelibrary for accessing E-Journals. In addition to INFLIBNET facility through the UGC – INFONET programme ematerialsfacilitated by Bharathidasan University is also available to all the Students and Staff members.sports along withthe academics results in the overall development of the students.Sports facilities strengthen Sports / Games / Cultural activities. College has GYM (Gymnasium),200mts Track, Volleyball Court, Netball Court, Handball Court, Kabbadi Court, Cricket Practice net pitch ,Football field, throwing events (Javelin, Shot-put, Hammer)and Jumping events (Long, High, Triple).Sports Advisory Committee suggest / advise on sports matter. As a policy, Sports students come throughrecommendations with justification approved by Principal/Management. Fee concession is given forNational/ International level participants. The College has three Auditoriums, andnine smart halls in various Departments namely,

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

938

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

938

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

12-05-2022 02:14:34

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

375

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

375

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

37

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

85

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' Role in Administrative Bodies:- Urumu Dhanalakshmi College has an active student council which is primarily for havingrepresentation in Academic and Administrative activities to

ensure the impartial representation in variousactivities. They are as follows: Students Study Circle: 1. Bhuvaneshwari .S - II M.A Tamil 2.AKASH.E - I B.A English

GCP Book Club: 1. ARTHI R - I B.Sc., Maths 2.BAVANI A - I B.Sc.,Maths, 3.DALCIYA. T - I B.Sc.,Maths

Bharathi Vasagar Vattam:1.Shalini .A - II M.A Tamil 2.N.Narkeesbanu - I B.Sc Physics

National Service Scheme:Four units are there in our campus.

1. BAVITHRA A P - II B.Sc., Microbiology 2.MANI KANDAN .R - II BBA

Youth Red Cross and Red Ribbon Club:

1.YOGESH S - III B.Sc.,Computer Science 2.Joshuva .S - III BCA

Fine Arts:

1.JEEVA RESHMA - III BSW, 2.Karuppasamy.A - I B.A Economics

Urumu Dhanalakshmi Women's Club:

1.Padmasri .P - II M.A Tamil 2.Kiruthika R - III B.Sc., Microbiology

Udhagam 1.BALAMURUGAN.S - I B.Sc.,Chemistry 2.Rahul .A - II M.A Tamil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Urumu Dhanalakshmi College Alumni Association started in the year 2000 has been playing a vitalrole in its concern for students' future both in Career and in Life. It endeavours to Input, share and collaborate collecting experience among ourselves, the Society and the future alumni. Alumni of Urumu Dhanalakshmi College has been a source of support and inspiration for the students and the staff of this College. With a long list of famous personalities in the field of Politics, Films, Drama, Literature, Music, Dance, Journalism, Sports and Entrepreneurship who are Alumni of this College, have made the Institution proud for years.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. Uplifting and strengthening the downtrodden and marginalized: The Urumu Dhanalakshmi College, a monument of service and a dedication of Urumu Sri Seshachalam Chettiar's philanthropy to the most disadvantaged and underprivileged, strive to contribute to the glory and prosperity of India, in its humble yatra of higher education. Majority of the students belong to reserved categories in our Institution. The NSS camps are organised in the nearby areas of disadvantaged and marginalised sections. The medical camps, social service programmes and other events organised by the Department of social works mainly concentrate on these privileged sections. As the Institution is Government aided, the fee structure of the students is highly nominal and is very low compared to other well-known Institutions in the surrounding areas.

2. Strengthening through value-based education: The objective of Value education is moulding the overall character of a student. It also includes character development, personality development and spiritual development.

3. Liberating women by offering education: Women Grievances Cell, Internal Complaints Committee and Legal Assistance Cell are functioning and more than 60% of students are female.

4. Providing personality development

5. Promoting secularism from all sections and religions

6. Imparting patriotism and fraternity

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Urumu Dhanalakshmi College Council started its journey in education, with a humble orphanage and elementary school in 1944 and materialised into an Aided College in the year 1970.

Decentralisation is the process by which the activities of an organisation, particularly those regarding planning and decisionmaking, are distributed or delegated away from a central, authoritative location. Also, participativemanagement known as employee involvement or participative decision making, encourages the involvement of stakeholders at all levels of this Institution in the analysis of problems, developmentof strategies, and implementation of solutions.ably assisted by Parents, Alumni and neighbouring Community as Stakeholders.The Organogram of the Institution has the Principal and Heads of the Department for effectivehandling of various Programmes. The members of Faculty take charge of various Committees framedfor handling the activities and thus prove the distributive management consistent efforts. The IQACestablished in the College as per the NAAC guidelines, act as the documentation and record-keeping cellfor the Institution, including assistance in the development of assessment criteria and methodologyproforma based on the regulations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our Institution's strategic planning involves in setting priorities, focus on resources, strengthen operations, ensure that stakeholders work towards a common goal, establish an agreement, intended outcomes/results, assess and adjust the Institution's direction in response to a changing environment.As perspective planning is a long term planning, the Institution aims at getting Autonomy status fordiversified courses.Planning is a Teamwork and systematic in nature. The stakeholders of the Institution coordinate and plan the objectives of the Institution. College Council, Parent-Teacher Association, Staff Association,Students' Community and Alumni Association coordinate in all successful activities.

Intensified Extension Activities: One more robust plan, deployed and practised every year is the Extension Activities. Board ofManagement proposed many Extension activities since it is believed that these activities create leadership qualities,

discipline, understanding of the community problem, developing a sense of civic responsibility and national importance of unity in diversity, Patriotism, safeguard public property and to respect Constitution, Law and Order.Programmes on Swacch Bharat, Women Empowerment, Traffic awareness, Waste Management, Cashless awareness, Save Water Campaign,Orphanage and Old age home visit are practised every year. Adopting Village through NSS camp creates health awareness, Cleanliness,social culture and other welfare measures leading to the development of the Village.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Policies: The Institution's education policies aim to answer questions about the purpose of education, theobjectives (societal and personal) designed to attain, the methods and the tools for measuring their success or failure.

Administrative Setup:The administrative setup follows the Organogram of the Institution. The Governing Council, Principal, Heads of Departments and Staff Members follow hierarchy.

Appointment and Service rules: The UGC notified regulations on minimum qualifications for the appointment of Teachers in Colleges and measures for the maintenance of standards in higher education is followed. The Service Rules as specified by UGC/Government are followed. The College has a minimum of 180 teaching days per academic year. The workload of the teachers in full employment is not less than 40hours a week. One Professor/Associate Professor/Assistant Professor involving in administrationextension work can devote 2 hours per week from the teaching and learning hours. For Service Agreement and fixing of seniority, relevant Tamil Nadu Government rules are followed. The teachers and Principal follow Professional Ethics. The allowances and benefits are as per the existing Tamil Nadu Government rules.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Medi-Claim Policy and ESI, as applicable, is provided to every staff in the College with their family coverage.**
- **On Duty is provided for attending the examination, workshop, orientation, Refresher and Conferences. For faculties attending National and International conferences in India and abroad, Travel allowances and Lodging expenses are sanctioned by the Institution.**
- **Increments on the award of PhD are provided to all faculties.**
- **A separate ladies staff room is available for the women staff.**
- **Gratuity is provided for employees after completion of 5 years of service, as stated in the Administrative and Service Manual.**
- **Employee Provident Fund for Teaching and Non-Teaching staff is available.**

- Staff can avail Vacation Leave, 12 days of Casual Leave, Earned Leave, Medical Leave, and Sick Leave.
- Faculties guiding M.Phil. and PhD scholars are paid with research guidance fees for every year.
- RO facilities at each Department is available for getting purified water.
- Gen-set and inverter facilities are available in all blocks to manage power failure.
- The retiring staff members at the end of the academic year are honoured by providing cash of Rs.10,000 for their service by the staff association.
- Financial assistance to the students for going abroad for sports activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has a performance appraisal system for all Teaching and Non-Teaching Staff. Everyfaculty member has to submit a Self-appraisal form to the Principal at the end-of the Academic Year. Teaching faculty performance is reviewed based on Student

results, punctuality, commitment, teaching skills, number of papers presented, number of Conferences and Workshops attended,research projects undertaken and involvement in other College activities.Faculty performance is assessed by the Heads of the Department, Principal, and Management.Students feedback on Teachers and Teaching Learning process are reviewed with utmost importance.

Student FeedbackAt the outcome, Principal conducts a personal meeting with Faculty who underperform andsuggests the faculty to empower the required skills and expertise. Personal Interview with the Management with every faculty of the College helps in understandingthe achievements and limitation of the Teachers.The process of evaluating Self-appraisal form every year helps the faculty to involve in manyactivities and evolve as a competitive Teacher.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Heads of the Department in consultation with the staff present the proposal of requirementsfor every year like purchasing of books, equipment and the conduct of Association meetings. These requirements are presented to the Principal, which is forwarded to the Management. The Principalallocates funds for various activities, for the conduct of Association meetings and Seminars.Managemen t offers full financial support for the execution of such programmes. As far as the accounts of the non-aided courses are concerned, auditing is done year wise by the external auditor appointed by the Management. The last audit was done for the year 2020-2021. For Government aided courses, the auditing was done by the Regional Joint Director of Collegiate Education and AG's authorities.

Mechanism and Settlement of objections to External Audit 1.Examining the Procedures, Policies and Regulations. 2.Vouching of the Receipts, Payments etc. 3.Verifying the salary payment,

TDS, Income Tax, EPF, ESI, Professional Tax, Gratuity etc. 4.Examining the property titles, approvals, fee payments to regulatory bodies. 5.Evaluating fee receipts. 6.Certifying the Audit report. 7.Filing of Income Tax returns.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Policy for Resource Mobilisation: 1.Institution mobilises funds primarily through student fee collection. 2.For major expansions and infrastructure developments, funds from UGC and other fundingagencies are utilised. 3.Interest from investment bonds. 4.Grants from Government bodies. 5.Using the infrastructure available, the College earns by renting resources like Classrooms, Auditorium for various Public Exams. 6.Alumni Contributions.

Strategies: 1.Urumu Dhanalakshmi College is financially viable by self-generating funds through Student FeeCollection. The Institution charges various fees structure for different programmes. The entire financial needs of the Institution are managed through these funds. 2.The Institution gets grants from Government bodies like UGC, ICSSR for conducting Seminars and Workshop. 3.Many organisations and examination agencies request

the College to utilise the Infrastructure to conduct their programme and examinations. The auditorium is much in demand for otherprogrammes offered by TNPSC, SLET, NET, Staff Selection Commission. Revenue is generatedthrough these ways.

Utilisation of the resources is primarily for 1.Staff salary. 2.Research and project activities. 3.Professional development and Administrative Training programmes. 4.Sports and cultural activities. 5.Training and placements. 6.Student and staff support measures. 7.Software and internet charges. 8.Library resources. 9.ICT infrastructure. 10.Repair and maintenance work. 11.Printing and stationery.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College IQAC functions vigorously in improving the quality of education, teaching and learning process and learning outcomes by internalising policy and procedures of these quality strategies.IQAC incorporates SWOC analysis of the entire quality system based on the key aspect. The quality strategies and processes used are:

1.To intensify curricular aspects with value-added course, enrichment programmes, life skillsprogramme. 2.To intensify feedback collection, analysis and review. 3.To improve continuously in the admission process, Student diversity, teacher's quality, teaching-learning process and learning outcome. 4.To initiate Outcome-Based Education by IQAC. 5.To enhance Result Analysis, Research and extension activities, including FDP. 6.To establish newer collaboration for Research and Extension activities. 7.To intensify Infrastructural facilities, including physical facilities, ICT facilities, library facilitieswith ICT integration. 8.To strengthen student support system, women empowerment and Grievance redressal cell. 9.To encourage Student Council activities, including Sports and Cultural. 10.To practise decentralised and participative governance. 11.To promote research projects and to increase the number of PhD holders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The up-gradation of College infrastructure facilities, efficient administration capabilities andfulfilment of suggestion of stakeholders at various stages led to NAAC grading 'A' in the year 2014.Periodical submission of AQARs of respective academic years, bring out the future plans and actions.

The Teaching Learning process has 3 components, i) Teacher ii) Students and iii) Learning Subjects 1. The quality of the Teacher is reviewed through a self-performance appraisal method. 2. As mentioned in the second component in Teaching-Learning Practices, the Students of various methodologies are used for the holistic development of the learners through student support activities.Different processes involved in the role of students, social issues through different committees-women empowerment, sexual harassment elimination, placement activities, Intellectual property Rights and Orientation. 3. The Course Outcomes, Program Outcomes, Program Specific Outcomes attainment measurement mechanisms are frequently reviewed.

Academic Initiatives: Faculty members were encouraged to apply for more number of Minor / Major ResearchProjects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)	A. All of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Urumu Dhanalakshmi College is a Co-Educational Service Provider with sublime Infrastructure for implementation of radical ideas to uplift the rural Student Community. Gender equity demands the participation of women as Leaders and as Decision-makers. Equal benefits are to be given to both Genders and are supported by the Management. Our Institutional workplace guarantees equality in Gender so that they have equal opportunities to accomplish the Social, Mental, Physical and Monetary independence.

Safety and Security:

- The entire Campus is monitored 24/7 surveillance by 64 installed CCTV cameras, in each floor, the passage of College, Auditorium, Principal's Chamber, Canteen, Main Gate, and Seminar Hall.
- Girls Hostel inside the Campus with full-time Residential Warden is available.
- Good Rapport maintained with staff in Administrative positions such as Heads of the Department,
- Coordinators of various Clubs, Director, Counselors and Class Representatives.
- Separate Women Club named "UDWC – Urumu Dhanalakshmi Women's Committee"functioning for the welfare of the Girl Students, celebrating Women's Day every year.

- **Two-wheelers stand for Boys and Girls inside the Campus is available.**
- **Students accompanied by Staff members while attending outside programmes is facilitated.**
- **Separate Rest Rooms for Women faculty members and Girl Students are available.**

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Bins have been kept at various places in the Institution to collect the Solid Waste. A separate bin is kept to collect Dry and Wet Waste. Staffroom, Office, Classroom etc. is provided with Dust Bin to segregate the Waste. Housekeeping Staffs are working round the clock to manage it. The Waste is dumped at a particular spot in the Campus anddisposed it to the Corporation vehicle at regular intervals. The entire floors are cleaned daily.

E-Waste: E-Waste is disposed by the Computer Science Department at a more substantial level. The ewaste is collected at one site and disposed to the vendors. The e-wastage generated by all the

Departments are collected at one site and disposed to the vendor for the exchange of money.

Liquid Waste in Chemistry Lab and Micro Biology Lab includes the Acids, Bases and Organic liquids which are collected separately in carboys.At regular intervals, these are neutralised, diluted anddisposed of in the Wash Basin. Solid Waste is also disposed of by gathering in a pit at the secludedbackyard of the Campus.

Wastewater recycling:Wastewater is collected in the pit nearby Girls hostel and used for watering the plants inside the College premises.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Research has shown that diverse groups are more effective at problem-solving than homogeneousgroups. The policies that promote diversity and inclusion to draw from the broadest possible pool oftalent, solve our toughest challenges, maximize employee engagement and innovation and lead byexample by setting a high standard for providing access to the opportunity to all segments of oursociety. In an inclusive environment, people of all cultural orientations can freely express who they are, their own opinions and points of view, fully participate in Teaching, Learning, Work and Social Activities,feel safe from abuse, harassment or unfair criticism. Cultural environments shape the way that every person develops, and influences Ideologies and Personalities.Thus the institution takes into accountthe communal living environment where the interaction takes place, families are nurtured, noble, social values are developed and services are shared.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The core values of the Urumu Dhanalakshmi College is,

- **Integrity and Dignity**

- **Quest for Excellence**
- **Fostering the Students**
- **Inculcating Values to the Students.**
- **Promoting the use of Technology**
- **Transparency**
- **Faculty Empowerment**

As human value is a principle that promotes wellbeing or prevents harm, it assures a happy andharmonious society. Hence these values are cultivated to the students and Staff through teaching and conducting various activities. Human Values are, 1.Right conduct 2.Peace 3.Truth 4.Love 5.Non-violence 6.Discipline Right conduct includes values such as,Self-help skills: caring for possession, diet, hygiene, modesty, posture, self –reliance and tidy appearance. Social skills: good behaviors, inter personal relationship, helpfulness, zero wastage and goodenvironment.Ethical skills: code of conduct, courage, dependability, duty efficiency, ingenuity, initiative, perseverance, punctuality, resourcefulness, respect for all and responsibility. They are entitled to exercise all the Fundamentals Rights and Duties such as casting a vote, paying government taxes and protecting the Country from corruption being a good and responsible citizen of the Country. Our College trained the Students through various clubs, NSS to keep the Environment Clean, Water Management Clubs to Save Water Electricity, Nature trekking and Garden Clubs to preserve Natural Resources and by protecting Public Property.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators	**D. Any 1 of the above**

and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Urumu Dhanalakshmi College celebrates national festivals enthusiastically every year. All staffs and students gather in the college to celebrate national festivals. 1.National Festivals like Independence Day, Republic Day, Gandhi Jeyanthi, Kamaraj Birthday (who first introduced noon meals scheme for the poor children) are celebrated with utmost zeal and enthusiasm. Every year Alumni would be selected to host the National Flag on Independence day and Republic day. Our NCC Cadets, NSS Volunteers and other Students and Staffs participate in the Program. A Vibrant March Past was organised by the NCC officer and to honor NCC Cadets,Certificates were distributed to achievers of NCC Cadets who attended Training Camps to impart Patriotic fervor. 2.To foster the Regional Values, Diwali, Ayutha Pooja and Pongal are celebrated Every Year. The Traditional Festival of Thai Pongal is celebrated on January 14th (Tamil New year) every year with passion. The Rich Heritage and the Tradition of Tamil Culture are known to the Students through this celebration.

3.The International Yoga Day is celebrated on the21st of June every year. The Students exhibit an enlightened speech on Yoga and different postures in Yoga to their peer group.

4.Oath is taken on every Anti-Terrorism and National Integration days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.We Create an Environment through Awareness programme to enable the students to realize their potential for learning and solving their problems independently. 2.Conducting Seminars and special sessions on Ragging, Eve teasing, and Dowry system to expose the ill-effects of the Evils. 3.Handling the Student victims of exploitation of all sorts, maintaining utmost confidentiality ofthe private life to protect their dignity. 4.We involve Social activists and Government officials to enlighten the students on Human Rights and Fundamental Freedom for Equal Rights and Opportunities. 5.We are organising Debates and Discussions on Gender Equality to enable the Students to realize Gender Sensitisation, thus leading to more Equality and Harmony in Family and Society. 6.We develop Vocational and Technical skills among the Women Students by providing Special Training to enable them to become Independent earners of their living. 7.Extending Financial Assistance to the deserving poor women of disadvantaged sections to help acquire their Degrees. 8.Organising Health Camps for Women Students by Doctors for Free Treatment of Women-related Health Problems and conducting awareness programmes on the importance of personalhygiene and prevention of seasonal diseases.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

The College imparts higher education to uplift by strengthening the downtrodden and marginalised people. Students, along with their academic development, their capabilities, talents and passion are mentored by faculty members. To fulfill the cherished Vision of the College, poor students have beengiven preference in doing higher education. The College was started in 1970 with only one degree (BA Economics) Programme. In a span of 52years, the College has extended to offering 16 UG courses and 14 PG Courses.Enrichment Programmes are conducted for Students in the form of Bridge course subject tospecific Add on courses, Field and Industry Trips etc. Students are rigorously trained to achievemaximum marks and as on date, we have manyUniversity ranks. Students were trained in literary event toget prices in Inter-Collegiate Competitions.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To encourate the staff members to take Major / Minor Project works
- To strengthen Alumni Association
- To conducted more number of Add on Course which leads to employabiltiy
- Mirror linguistic lab to be converted into linguaphoe linguistic lab.
- More number of Seminars, Workshop and Conference are to be conducted
- Online Assignments and Feedback
- ICT Facility has to be improved.
- To publish more number of research papers in authentic journals